SIMS Expansion Project

October 2011 Collection Changes
Presented: June 2011
Agenda

• Welcome & overview
• ESE organizational changes
• First collection lessons learned
• The October 2011 data submission schedule
• Quick review of application process flow
• SIMS reporting changes
• EPIMS reporting changes
• Student course collection reporting changes
• SASID management & SIMS SIF updates
• Contact information
• Questions: ESEDataCollect@doe.mass.edu
Overview of Presentation

• Purpose of today’s session is to highlight changes that will take effect in October 2011
• Before these changes are implemented, ESE will hold training sessions during the summer to explain these changes in more detail
• These changes are NOT for the current June EOY collection
• Review the documentation and error lists posted on the ESE web sites for changes to the validation rules for the current EOY collection
ESE Organizational Changes

- New organizational structure
- Revised FT assignments
Lessons Learned from the First Expanded SIMS Collection
Lessons Learned from the First Expanded SIMS Collection

• It can be done!!!
• A significant amount of time & effort is required to complete the collections: you need to start early
• If you didn’t participate in the October collection and are reporting for the first time, contact your FT!
• Cross validations between the systems require that SIMS, EPIMS & SCS collections are closely coordinated
• Data quality needs improvement - new rules and cross validations are uncovering issues that were not apparent in the past
• Validation & cross validation rules are constantly being tweaked & refined
Lessons Learned from the First Expanded SIMS Collection

• Summary reports, EDW reports & profile reports provide a tremendous amount of information - but they must be carefully reviewed
• Need to check key measures like class size, FTE counts, etc.
School / District Profiles

• Expanded SIMS data is provided to the public on the ESE website on the school / district profiles pages:

http://profiles.doe.mass.edu/
The October 2011 Data Collection Schedule
# October 2011 Data Collection Schedule

<table>
<thead>
<tr>
<th></th>
<th>SIMS</th>
<th>EPIMS</th>
<th>SCS</th>
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<tbody>
<tr>
<td>Window Closes</td>
<td></td>
<td></td>
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<tr>
<td>Extension</td>
<td></td>
<td></td>
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<tr>
<td>Deadline</td>
<td>11/3/2011</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>11/10/2011</td>
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Application Process Flow
Application Process Flow

- No changes from first year
- Collection window opens for SIMS, EPIMS, and SCS applications simultaneously
- SIMS MUST be certified before EPIMS or SCS
- Districts should then bring both EPIMS & SCS to Step 3: Submit & review the summary reports
- Either EPIMS or SCS (or both) can proceed to Step 4: Cross validate where SCS and SIMS and SCS and EPIMS are cross validated with each other
Application Process Flow (CTD)

- Only after cross validations are run successfully with no errors, can EPIMS and SCS proceed to **Step 5: Certify**
- If EPIMS and SCS are not both at Step 3 or higher, cross validations cannot be run and EPIMS or SCS cannot be certified without ESE intervention
SIMS - SCS - EPIMS Workflow

SIMS

STEP 1: Transmit Data
STEP 2: Validate Data
STEP 3: Submit Data

Check Summary Reports

STEP 4: CERTIFY DATA

SCS

STEP 1: Transmit Data
STEP 2: Validate Data
STEP 3: Submit Data

Check Summary Reports

STEP 4: Cross Validate

Error Found

Resolve Discrepancy

CV ERRORS?

NO Errors

STEP 5: CERTIFY DATA

EPIMS

STEP 1: Transmit Data
STEP 2: Validate Data
STEP 3: Submit Data

Check Summary Reports

STEP 4: Cross Validate

Error Found

Resolve Discrepancy

CV ERRORS?

NO Errors

STEP 5: CERTIFY DATA
October 2011 SIMS Reporting Changes
October 2011 SIMS Reporting Changes: DOE031

- DOE031: Career/Vocational Technical Education — Competency Attainment
  - 4 new values to help determine the number of students completing the program in non-Chapter 74 programs

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<tr>
<th>Code</th>
<th>Value</th>
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<tr>
<td>11</td>
<td>Completed Non-Chapter 74 Program</td>
</tr>
<tr>
<td>12</td>
<td>Completed Non-Chapter 74 Program and Private Org Issued Credential</td>
</tr>
<tr>
<td>13</td>
<td>Completed Non-Chapter 74 Program and State/Federal Issued Credential</td>
</tr>
<tr>
<td>14</td>
<td>Completed Non-Chapter 74 Program and Private Org Issued Credential and State/Federal Issued Credential</td>
</tr>
</tbody>
</table>
October 2011 SIMS Reporting Changes: DOE032

- **DOE032:** Special Education Placement, ages 3-5
  - Mandated by USED reporting requirement
  - New values required below
  - Districts will calculate formula to determine which code (30-48) is most appropriate

<table>
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<th>Code</th>
<th>Value</th>
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<td>00,01,05</td>
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<td>30</td>
<td>10 or more hrs/wk in EC &amp; receives 50% or less of IEP services in regular EC program</td>
</tr>
<tr>
<td>31</td>
<td>10 or more hrs/wk in EC &amp; receives 51% or more of IEP services in regular EC program</td>
</tr>
<tr>
<td>32</td>
<td>Less than 10 hrs/wk in EC &amp; receives 50% or less of IEP services in regular EC program</td>
</tr>
<tr>
<td>34</td>
<td>Less than 10 hrs/wk in EC &amp; receives 51% or more of IEP services in regular EC program</td>
</tr>
<tr>
<td>36 - 48</td>
<td>Remain the same</td>
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October 2011 SIMS Reporting Changes: 504 Plan Status

• New field to report 504 plan status
• Districts will report if a student was in a 504 plan at any point during the school year
• Will re-use currently unused field: DOE039
• Will provide more accurate reporting of MCAS results by 504 plan status
• Districts will report the following values:
  00: If the student not in a 504 plan during the school year
  01: If the student was in a 504 plan during the school year
SIMS Reporting Reminder

• Districts should report AP courses in both SIMS and in the Student Course Schedule (SCS)
  - EPIMS AP course codes will be used for SCS
  - This will NOT change from last year
October 2011 EPIMS Reporting Changes
Summary of October 2011 EPIMS Reporting Changes

- Reporting changes for Title I tutors
- New assignment code for Non-Instructional Paraprofessionals
- Elimination of one sheltered content assignment code
- Change to allow districts to report valid alternative education program codes in WA06
- Updated NCES course code list with new prior-to-secondary course codes
- New evaluation field(s) in June 2012 based on Board requirements - details will follow when available
October 2011 EPIMS Reporting Changes: Title I Tutors

- Cannot report Title I federal salary source (in SR record) for tutors
- Tutors in Title I school-wide programs will have to report the appropriate NCLB Instructional Paraprofessional Requirements (WA13)
October 2011 EPIMS Reporting Changes: Assignment Code Changes

- In October there will be a new assignment code for Non-Instructional Paraprofessionals
  - NCLB Instructional Paraprofessional Requirements are not applicable (WA13)
- There will be only one assignment code (WA08) for all sheltered content assignments
October 2011 EPIMS Reporting Changes: Alternative Education Programs

- Starting in October, alternative education programs can be reported as the location where a course is taught if the course is not taught in a school
- WA06 will be changed to identify the location where a course is taught, similar to SCS03
- Districts will be able to report school codes or valid 8-digit district alternative education program codes in both WA06 and SCS03
- District alternative education program codes must be registered with ESE
- Alternative education program codes will be cross-validated between EPIMS & SCS so:
  - students and teachers will be linked at the classroom level by the alt. ed. program code OR by the school code
  - mismatches will not be accepted
October 2011 EPIMS Reporting Changes:
New NCES Prior-to-Secondary Course Codes

• In October, we will be using the new NCES prior-to-secondary course codes
• The new codes are much more inclusive than the smaller current set of elementary and middle school course codes
• These new codes will replace the current elementary and middle school course codes; the old codes will no longer be accepted
• The “All Courses” course code (99999) will be replaced at the prior-to-secondary level by grade specific course codes (examples: Code 73032 for grade 2, 73033 for grade 3, 73036 for grade 6, etc.)
October 2011 EPIMS Reporting Changes: New NCES Prior-to-Secondary Course Codes

- Secondary “all courses” codes will be validated to make sure they are only for SPED or ELL work assignments in the secondary grades
- ESE will provide districts with a sample guide to assist with the mapping of current codes to the new codes
- The “Miscellaneous Other” course code has been eliminated for both prior-to-secondary and secondary course codes
- Secondary course codes will not be affected by any other changes
EPIMS Reporting Reminders

- EPIMS is now cumulative: data should be updated for the current collection - for example, HQ qualifications can be updated from October
- FTE’s must now be reported for active and inactive terms
  - Districts should report FTE based on the appropriate value at the time the class was taught
  - FTE’s reported for inactive terms will not be reviewed except for those reported for “all courses”
  - “All course” FTE’s (for active and inactive terms) are used to calculate HQ class counts
October 2011 SCS Reporting Changes
October 2011 SCS Reporting Changes

- Modifications to NCES prior-to-secondary course codes to match EPIMS changes
- Modifications to SCS03 to accept valid alternative program codes to match EPIMS changes
- No other significant reporting changes
SASID Management & SIF Update
XDUID - New SASID Management Software

- Internal testing and training
- August 30th go live
- September 15th to 18th provide district training
SIMS SIF Update

- Internal testing and training
- June and July start retraining districts on ad-hoc reports
- August 22\textsuperscript{nd} roll-out to production
- October collection period run in parallel with flat file process
- March collection period run in the SIF process for SIF districts
Web Site Updates

• We are in the process of updating the organization of the SIMS, EPIMS & SCS web sites

• Updated versions of the SIMS, SCS and EPIMS data handbooks, file formats, FAQ, and training materials will be posted on a new web site for the October collection
Contact Information

Contact us with comments and suggestions. Your feedback is important to us!

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mdonie@doe.mass.edu
QUESTIONS?