



# ABE LICENSE UPDATE

## SEEKING ABE REVIEW PANEL NOMINATIONS

The Department is seeking practitioners and representatives from higher education to participate in the first ever ABE review panels.

ABE applicants seeking licensure through the Department, in most instances, will need to develop a performance portfolio. These portfolios will be reviewed by panels trained to determine whether the applicant has met the requirements for licensure. The review panels will then make recommendations to the Department as to whether or not applicants should be licensed, or licensed upon meeting any remaining requirements.

We are seeking experienced practitioners who meet one of the following sets of criteria:

- a) five years of ABE teaching experience, **or**
- b) hold an ABE Teacher's License at the professional level\*, **or**
- c) three years of ABE teaching experience and two years of ABE supervisory experience.

Panelists must participate in a two-and-a-half day training on the assessment of performance

portfolios and the evaluation of teaching demonstrations. Participants will receive a nominal stipend of \$600 to acknowledge their successful completion of the training, which is also intended to cover travel expenses. The training will be held June 20-22 (Th, F, Sat).

Panelists will also be asked to commit to a minimum of six review panel meetings over the next year. There is no stipend for the review panels; however, participants will be reimbursed for travel expenses, will be awarded PDPs, and will earn the respect and admiration of their peers.

We are seeking practitioners from across the state and will choose a range of practitioners who are representative of the field.

Nomination forms may be obtained from the ACLS web-site at [www.doe.mass.edu/acls/certification.html](http://www.doe.mass.edu/acls/certification.html), or copies may be obtained by calling the Department at 781-338-3854.

Nomination forms are due by **April 1, 2002**.

*\* No professional licenses have yet been awarded.*

### ABE Pilot Courses

During the winter and spring of 2002, SABES RSCs will be hosting the final four pilot courses that are compatible with the ABE teacher's license. The pilots are set as follows:

**"Reading/Writing (4-8 GLE)"** Southeast SABES  
Presented by:  
Sylvia Greene, Karen Ebbitt, and Sally Gabb  
10 a.m.—3 p.m.  
March 2—April 13

**"Multicultural Education in ABE"** Central SABES  
Presented by:  
Marilyn Montiero and Judy Titzel  
9:30 a.m.—3:30 p.m.  
April 27—June 8

**"Reading/Writing (9-12 GLE)"** Western SABES  
Presented by:  
Deb Helsing and Pat Larson  
Saturday, 3/2, 9 a.m.-1 p.m.  
Fridays, 3/15, 4/12, 4/26  
6-9 p.m.  
Saturdays 3/16, 4/13, 4/27  
10 a.m.-4 p.m.

**"Adult Human Development"** Boston, ALRI  
Presented by:  
Diane Goss and Barbara Macaulay  
Fridays, 3/1 & 3/15, 4/19&26,  
5/3 & 6—9 p.m.  
Saturdays, 3/2&16, 4/20&27  
10-3 p.m.

Participants who successfully complete a pilot course will receive 45 PDPs and will be paid a \$300 stipend for a written evaluation.

*The ABE Teacher's License Update is published by the MDOE (Massachusetts Department of Education) in coordination with SABES (System for Adult Basic Education Support) in an effort to keep practitioners and interested parties apprised of the status of the ABE Teacher's License. This Update, past issues, and other relevant documents are posted on the following web-sites: [www.doe.mass.edu/acls/certification.html](http://www.doe.mass.edu/acls/certification.html) or [www.sabes.org/license](http://www.sabes.org/license)*

**Applications** for the ABE teacher's license are available on the Department's web-site at : [www.doe.mass.edu/cert](http://www.doe.mass.edu/cert) or by calling 781-338-6600 and requesting an application packet.



## RESOURCE LISTS COMPLETE ON SABES LICENSURE SUPPORT WEB-SITE

We're on the Web!  
www.doe.mass.edu /cert  
or  
www.sabes.org/license

The SABES Licensure Support Web-site at [www.sabes.org/license](http://www.sabes.org/license) now provides a complete list of practitioner-recommended resources for all 29 professional standards for the professional ABE teacher's license. The resources featured on the lists are books, articles, reports, online courses, videos, and web-sites that license-seeking teachers could use to build up their knowledge and skills and also use to produce performance portfolios to be assessed by Review Panels as part of the review panel process. The lists are annotated, and wherever possible, location information (e.g., RSC resource libraries, web-site addresses) is provided. To access a list, a user simply clicks on "Resources" on any page on the Licensure Support Web-site and then clicks again on the standard she is interested in.

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DEPARTMENT OF  
EDUCATION AND SABES*

*IF YOU HAVE QUESTIONS  
OR COMMENTS, PLEASE  
CONTACT:*

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Carey Reid, SABES Staff  
Development Specialist, at  
617-482-9485 or  
[CReid@worlded.org](mailto:CReid@worlded.org)

### SABES LICENSURE SUPPORT INFORMATION SESSIONS:

**February 25:** Boston ALRI, 2-4 PM (Contact Steve Reuys, 617-782-8956 or [steve@alri.org](mailto:steve@alri.org))

**February 26:** Northern Essex CC, 2-4 PM (Contact Sharon Klufts, 978-738-7302 or [Klufts@aol.com](mailto:Klufts@aol.com))

**February 27:** Bristol CC, 3-5 PM (Contact Janet Dutra, 508-678-2811 ext. 2278 or [jdutra@bristol.mass.edu](mailto:jdutra@bristol.mass.edu))

**February 28:** Quinsigamond CC, 11 AM-1 PM (Contact Joanne Harrington, 508-854-4476 or [joanneh@qcc.mass.edu](mailto:joanneh@qcc.mass.edu))

**March 1:** Holyoke CC, 1-3 PM (Contact Adrienne Morris, 413-552-2586 or [amorris@hcc.mass.edu](mailto:amorris@hcc.mass.edu))

### **Teacher Test**

ABE Licensure applicants may apply for either the Provisional or the Professional ABE License. If you would like to apply for a Provisional ABE teacher's license, you will need to provide proof of either a bachelor's or a master's degree and you will need to take the Communication and Literacy Skills portion of the Massachusetts Tests for Educator Licensure (MTEL). The next test dates are: February 23, May 11, and July 20. Please go to the Department's teacher test web-site for more information about registering, test objectives, and information booklets. <http://www.doe.mass.edu/teachertest/>

### **ABE Teaching Verification Form**

A number of ABE supervisors have called and emailed with questions regarding the ABE Teaching Verification Form, which experienced ABE teachers need to submit with their application. The most common questions have to do with what hours supervisors may verify.

**Supervisors may verify:**

—those hours which you, or your program, supervised the applicant.

Supervisors cannot verify ABE teaching hours that occurred within other programs.

—the applicant's ABE classroom teaching hours and ABE tutoring hours. Since the license is for ABE Teachers, which also implies that

that they have ABE classroom teaching experience, only a percentage of tutoring hours will count toward licensure. The percentage (TBD) will be based upon the total number of hours required by the route to licensure.

—hours the applicant spent teaching ABE subject matter. Experience teaching adults in areas such as vocational subjects (e.g., automotive repair, barbershop, hairdressing) and non-academic subjects (e.g., typing, study skills—unless they were taught as part of an academically based course) do not qualify as ABE subject matter. Additionally teaching in higher education, with the exception

of developmental education, does not qualify as subject matter for this license.

—actual teaching contact hours and only the teaching hours. Do not use this form to verify preparation time. If we receive approval to include preparation time in the accumulated hours, the Department will calculate the hours based on your verification of the actual teaching.

**Please calculate the hours from the date of employment to the date you are completing the form.** Please do not calculate the number of hours per year and then ask the Dept. to calculate a partial year based on your information.