July 15, 2014

Dear Program Directors and Workforce Development Partners,

I am pleased to let you know that the state budget has been finalized and restored to level funding. Attached please find a revised Table 1 (funding allocations) that includes the restored amounts for your FY15 grant. Please note that if you submitted your budget to our office based on the reduced amount, you will need to submit an amendment to reflect the new amount. If you did not submit your budget to our office, please submit the budget that reflects the restored grant amount for your program. As always, all funding allocations are subject to appropriation.

The FY15 Continuation Application can be found at: http://www.doe.mass.edu/acls/rfp/abeRFP.html.

Fund Codes 285, 287, 340, 345, 359, 541, 563, and 668 need to submit the following:

- SMARTT Program Plan
- Part I - General Standard Contract Form and Application for Program Grants (Signature Page)
- Part II Project Expenditures - Budget Detail Pages For FY15
- Budget Narrative
- Matching Funds Budget Narrative
- Schedule B

Fund Code 669 is not required to submit a SMARTT Program Plan but is required to submit Part I, Part II, Budget Narrative, Matching Funds Budget Narrative and Schedule B.

Part I, Part II and Schedule B can be found at: http://www.doe.mass.edu/grants/procedure/default.html

Just a reminder that programs receiving federal funds should submit the above information no later than July 31, 2014.

Sincerely,

Jolanta Conway
Acting State Director