Proposal Questions

Q. 1. Who should sign the signatory page for a community college application?
   A. The president is the authorized signatory.

Q. 2. Does the allocation cover all components?
   A. No, it does not cover Outstationing, Distance Learning or STAR.

Q. 3. Is the match 20%?
   A. Yes, for new programs. For previously funded programs the maintenance of effort must be kept and the match amount is from the previous funding cycle.

Q. 4. Are there cut off points (a minimum number of points) in determining which programs will be funded?
   A. No

Q. 5. How do we consider our community? Is it the primary plus other communities around?
   A. The applicant must make that decision.

Q. 6. Must the amount requested be reconciled in SMARTT?
   A. Yes

Q. 7. How detailed do we have to be concerning curriculum?
   A. You have to be as detailed as it takes to let the reader understand what you are proposing.

Q. 8. Does the word “organization” refer to the one agency that signs the grant?
   A. Yes

Q. 9. Are resumes required?
   A. No

Q. 10. Are job descriptions required?
      A. Yes

Q. 11. Could sections IV-VII be included in the allocation?
       A. Yes

Q. 12. What is the amount set aside for childcare?
       A. 5% is set aside for all categories A-D

Q. 13. Should optional funding be included in the budget?
       A. Yes. Include it in the overall budget but separate it out into separate narratives, as well.
Q. 14. How are accommodations made for new programs with regard to new computers, etc.?
A. 25% of the funds can be used for administrative needs.

General Questions
Q. 1. This question is in regard to the Staff Plan, specifically the advising percentage ... SMARTT reflects one percentage number when in 'edit' and a different percentage number when one opens the staff plan in non edit mode. If you open the staff plan summary report, the advisory percentage is the same as the percentage reflected in the 'edit' version of the staff plan. I have done the calculations by hand and believe there is a glitch in SMARTT in the non-edit mode... please advise.
A. *This issue has been fixed in SMARTT. The advising percentages should now match.*

Q. 2. Are supplemental funding requests to partially offset operating costs not covered in the ABE rates, such as for space or childcare, to be included in the total amount allocated ($192,423 or $270,413) or can those funds be in addition to the $192,423 or $270,413? In other words, could we request $195,000 or $275,000 which would include the supplemental funding request?
A. *$270,413 is the total regional allocation; the applicant could request this total amount, which includes the supplemental funding.*

Q. 3. Why is this money being rebid?
A. In each of the regions being rebid, the reader teams recommended that none of the applications be accepted.

Q. 4. Will the same teams read again?
A. In most instances, yes.

Q. 5. Will we know how many are applying?
A. No

Q. 6. Can a Letter of Intent be submitted now?
A. Yes

Q. 7. What if you don’t have Distance Learning? Do you lose points?
A. Answer questions in a comprehensive manner.

Q. 8. We are one CALC program with two sites, with rates-based ESOL classes offered at both sites. If one site offers a non-rates-based supplemental class, such as Parent/Child Interactive Time or ESOL Conversation, can this non-rates-based supplemental class enroll adult learners from the other site?
A. Yes

Q. 9. We are one CALC program with two sites: “a multi-site project is defined as one lead agency with two or more sites.” A) May we have one person serve as ADA Coordinator for both sites? B) May we have one person serve as Technology Coordinator for both sites?
A) Yes  B) Yes

Guideline Questions
Q. 1. The minimum number of seats per class is 13. Can we go below that number?
A. No
Q.  2. Describe the difference between rate and non-rate based classes.
A.     See the section in the guidelines.