

FY12 SMARTT Changes

I. Fluid Class Slots and Flexible Class Over-enrollments by Service Type (ABE and ESOL)

- **Class slots will be determined at the site level by service type (ABE/ESOL)**
 - Currently class sizes are determined at each class level in the approved program. Starting in FY12, class sizes will be determined by service type (ABE and /ESOL).). Slots numbers will now be fluid, but total class over-enrollments for each service type can never exceed the 20% cap. Note that the current student to teacher ratio requirement remains the same as listed in the ABE Guidelines on page 7.
 - The maximum class size including over-enrollments is 24.
 - The minimum class size for 100 level classes serving students with learning disabilities is 7 and the minimum class size for all other classes is 9.
 - Programs have the flexibility to determine when to allocate the slots in the classes. We suggest that program enroll students at the beginning of the month. The percent attendance standard will be based on the total number of students enrolled each month.
 - The total class slots available are determined after all the classes are completed. Programs should complete all rate based classes at the beginning of the fiscal year.

- **Enrollment by Funding Type Eliminated**
 It is no longer necessary to assign the funding type (Direct, Indirect, Match) or the fund code (345, 359, etc.) to each student enrollment. For reporting purposes, the system will automatically assign the funding type (Direct, Indirect, Match) and fund code based on the approved program plan

- **No Unfunded Slots**
 There will only be funded slots in classes -- no unfunded slots.
 Note that slots can be changed at anytime – preferably at the beginning of the month. The maximum enrolled per month will be the base for the percent attendance performance standard.

Here is an example of the new site slots summary screen and site slots details screen which gives an overview of planned slots, over-enrollments, and number enrolled at all times. This screen is viewable at any class level which will assist programs in determining where to allocate additional slots.

Site Slots Summary			
Slots	Total (Planned + 20% Overenrolled)	Enrolled	Available to Enroll
ABE	37	30	7
ESOL	78	70	8
(ABE +ESOL)	115	100	15

NOTE: All "100" Level classes have 7 slots held for class enrollments and all other classes have 9 slots held for class enrollments. These slots held effect the number of slots available to enroll in the "Class Enrollment" screens.

Site Slots Details					
	Class	Type	Planned	Planned + 20% Overenrolled	Enrolled
1	102	ABE	9	10	2
2	202	ABE	12	14	20
3	302	ABE	11	13	10
4	503	ESOL	12	14	13
5	504	ESOL	12	14	14
6	603	ESOL	11	13	13
7	604	ESOL	11	13	11
8	703	ESOL	10	12	9
9	704	ESOL	10	12	10
Total			98	115	100

This is an example of the class slots and class enrollment screen for class 102.

Class Enrollments – 102 –Core ABE/ESOL

ABE Site Slots Summary			
Slots	Total	Enrolled	Available to enroll
ABE	37	32	5

Note: Class 102 ABE has 9 planned slots in the program plan.

Info: Class 102 ABE has up to 5 slot(s) available to enroll.

View		Edit
Enrolled Students		
Student Name	Enroll Date	
Benz, Pamela	9/1/2011	
Hammond, Jonathon	9/1/2011	

- **New Calculation For Percent Attendance**

This is the formula that will be used to calculate percent attendance each month in Cognos. The numerator and denominator will change each month depending on class enrollments.

**Sum of attended hours for all enrolled students each month
divided by**

Planned hours per month multiplied by total number enrolled each month

Example: Twelve 12 students were enrolled in September. Their total attendance was 380 hours. The class monthly schedule for September was 15 classes for 3 hours each = 45 class hours.

**Percent Attendance for September: $380 / (45 \times 12)$
 $380 / 540 = 70.37\%$**

Assessments at the Student Level

- Assessments for students will appear at all sites where the student is enrolled regardless of the site where the student took the test.
- The assessments will be color coded in the student assessment screen to show where the test was taken.
- The primary area can be set at all sites within the current fiscal year starting in FY12.
- The copy icon will appear next to all May/June tests so that users may copy the scores from any site to their own site in FY12.
- Note that no manual copies will be required for any assessments in FY12.
- A link labeled “Other Site Assessments” located on the “Welcome Screen” shows [the list of co-enrolled students who](#) took tests at other sites. There are 2 panels for current and exited students. Programs can view the list and drill down to the assessment screen to view tests for individual students. Programs can decide if they want to set primary areas for this test. A column has been added that shows if the primary area has been set. This feature will help programs know if dually enrolled students do not need to have another assessment administered immediately.

Here is an example of the “Welcome” screen.

Agency: **SMARTT Test Agency**
 Project: **ABE Boston**
 Site: **ABE Boston**
 FY: **2012**

Role: **Agency Coordinator**
 User: **donna**

Referrals: **0 / 0 Last 30 days / Total**

Fund Code: **345**
 State/Federal: **State**
 Rolled Over On: **09/1/2011 13:31:48**

Other Site Assessment: [Other Site Assessment](#)

When you click on the link “[Other Site Assessment](#)”, you view this screen. You can then click on individual student names to access the assessment screen for that student.

Current Student(s) with Other Site Assessment(8)		
	Student(s) Name	Primary
1	Cruzella, Mary	Set
2	Karast, Donna	Not Set
3	Kumer, Mary	Not Set
4	Medicine, Yoga	Set
5	Oliver, Monica	Not Set
6	Rapart, Mary	Not Set
7	Raymond, Ken	Not Set
8	Tally, Yvonne	Not Set

Exited Student(s) with Other Site Assessment(4)

	Student(s) Name	Primary
1	<u>Almand, Cindy</u>	Not Set
2	<u>Boston, Rosa</u>	Not Set
3	<u>Jang, Trish</u>	Not Set
4	<u>Lapond, Tom</u>	Not Set