Title I Technical Assistance Workshop
October 19, 2012
Title I Part D
Subparts 1 and 2
Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At-Risk (N or D)
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The Goals of Title I Part D

- Improve educational services for N or D children and youth so that they have the opportunity to meet state academic standards;
- Provide services to N or D children and youth so that they can transition from institutionalization to further schooling and/or work; and
- Prevent all such students from dropping out of school.
Structure of Title I Part D

- **Separate Allocations:**
  - **State Agency Programs (Subpart 1)= 15**
    - Stand Alone, Formula Grant:
      - USED allocates funds to SEAs based on the number of children and youth in *State-operated institutions*; 13 HOCs, DYS, DOC
  - **Local Agency Programs (Subpart 2)= 49 in 34 districts**
    - Subset Distribution in Title I Part A Grant
      - USED allocates funds to SEAs based on annual caseload of the number of children and youth living in *local institutions* for delinquent children and adult correctional institutions. SEA has option to award subgrants to eligible LEAs by formula.
Massachusetts N or D Landscape
Subpart 2

• Community residential facilities granted funds as subgrantee to LEA Title I grant (49 sites). Most have just Neglected funds; some just Delinquent, none can have both. Funds appear on line item 5 in Title I grant and on Form 2 as a reservation.

• Examples of Residential Facilities:
  - Germaine Lawrence School in Arlington
  - Saint Vincent’s Home in Fall River
  - Frederick L. Chamberlain School in Middleboro
  - Doctor Franklin Perkins School in Nashoba
Responsibilities/Requirements for Recipients of Part D Funds

• Meet the educational needs of N or D children and youth and assist them in the transition from correctional and other facilities to locally operated programs;

• Ensure that these students have the same opportunities to achieve as students in regular schools;

• Evaluate the program and disaggregate data every three years; and

• Use evaluation data to plan and improve programs.
DESE Responsibilities

• submit application to USED for funds;
• support sub-grantees’ planning;
• submit ‘Annual Count’;
• allocate subgrants to state and local programs; and
• monitor state agency and LEA facilities and programs.
Grant Applications and Forms

- Accessible @ DESE’s Title I Site: http://www.doe.mass.edu/apa/titlei/partd/default.html
  .................the following memos and forms:

  - Title I, Part D Subpart 1 State Correctional Facilities Memo
  - Title I, Part D Subpart 1 State Correctional Facilities Narrative
  - Title I, Part D Subpart 2 Community Residentials Memo
  - Title I, Part D Subpart 2 Community Residentials Narrative

And:

- Title I, Part D Budget Workbook
Annual Count/Survey

• Accessible @ DESE’s Title I Site:
  http://www.doe.mass.edu/apa/titlei/partd/default.html

• Survey Instruments for:
  - Annual Title I Survey of Youth in State Agency Operated N or D Facilities
  - Annual Title I Survey of Children in N or D Community Residential Facilities
Subpart 2 N or D Grant Application Process

• Application and budget workbook to be completed by community residential facilities director;
• Submitted electronically to district Title I director;
• Reviewed and approved by Title I director and formal agreement developed and signed; and
• E-mailed to DESE (through security portal by Title I Director after review).
Narrative, cont.
Goal/Objectives/Other

- Goals/Objectives
- Activities
- Facility Identification (i.e. Neglected or Delinquent)
- Projected Enrollment
- Instructional Term (i.e. school year/summer)
Title I Part D Program Plan/Grant Narrative Section

• Program description
• Formal agreement
• Student characteristics
• Coordination with social, health, and other services
• Parent involvement
• Coordination with juvenile justice programs
• Work with probation officers
• Individualized education program
Formal Agreement

Upon approval of the Community Residential Facility N/D grant application, The Title I Director and the Community Residential Facility manager will develop and sign a formal agreement
Formal Agreement cont.

- Describe program and when services to be provided;
  - Subjects; selection of students; number of students
  - Time - school times; after school; weekends

- Payment terms
  - Billing time period - quarterly; monthly
  - Supporting documentation - Instructor time cards; vendor invoices
  - Billing support and documentation must be retained and available for audit

- Monitoring
  - District Title I director responsible for monitoring community residential facility program
Monitoring Responsibilities

• Monitor grantees for implementation of the LEA program funded under Subpart 2

Specific Accountability Provision for Subpart 2

• Reduce or terminate funding for LEA-based projects if the projects do not show progress in reducing dropout rates over a three-year period; and
• Require that local correctional facilities and institutions for delinquent children and youth demonstrate, after receiving assistance for three years, that there has been an increase in the number of children and youth returning to school, obtaining a secondary school diploma or its equivalent, or obtaining employment after they are released.
# Massachusetts Department of Elementary and Secondary Education

## Title I, Part D Neglected and Delinquent Program

### FY10 Monitoring Preparation Resource Guide for Subpart 2

*(Note: community residential facilities, including fiveamu)*

<table>
<thead>
<tr>
<th>ESEA Citation</th>
<th>Category</th>
<th>On Site Monitoring Questions</th>
<th>Yes</th>
<th>No</th>
<th>Facility Preparation Notes (also note NA where applicable)</th>
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## Section 1423: Local Educational Agency Applications

Each local educational agency (LEA) must submit an application to the SEA (DESE) that contains the following information. In the table, note whether the LEA does or does not comply with these requirements. Use the notes section to describe evidence supporting or elaborating on each requirement.

- **Sec. 1423 c. 1 and 2**
  - Program Description and Agreement with LEA
  - Is there a copy on site of the 'formal agreement' between the LEA and facility that describes general information about the facility, such as subjects to be taught, scheduling of classes and other activities, and information about billing arrangements?

- **Sec. 1423 c. 3**
  - Coordination between Schools and Facilities
  - Does the application submitted by the LEA on behalf of the facility describe how the LEA will coordinate with the facility to ensure that the program at the facility is comparable to the one operating in the LEA that such youth would attend?

- **Sec. 1423 c. 4 and 5**
  - Description of Transit Services
  - Does the application submitted by the LEA on behalf of the facility describe the services to be provided by the facility and the characteristics (including learning difficulties, substance abuse problems, and other special needs) of the students to be served in the facility?

- **Sec. 1423 c. 6**
  - Coordination with Social, health, and other Services
  - Does the application submitted by the LEA on behalf of the facility describe how the LEA and/or facility will coordinate with existing social health, and other services to meet the needs of such students, including, when necessary, prenatal healthcare and nutrition, parenting and child development, childcare, etc.?

- **Sec. 1423 c. 7**
  - Business Partnerships
  - Does the application submitted by the LEA on behalf of the facility describe, if any, partnerships made by the LEA and/or facility with local businesses to develop training, curriculum-based youth entrepreneurship education, and mentoring services for students?
Site Visits Conducted

- Aligned with ESE Annual Coordinated Reviews:
  - Subpart 1:
    - Norfolk County Sheriff’s Office
    - Hampshire County Sheriff’s Office
    - Hampden County Correctional
  - Subpart 2:
    - Fall River LEA sites:
      - Saint Vincent’s Home
      - Deaconess Home
    - Middleborough LEA sites:
      - Southeast Alternative School, Middleborough
      - Southeast Alternative School, Berkley
USED’s Neglected and Delinquent Technical Assistance Center (NDTAC)

- The National Evaluation and Technical Assistance Center for the Education of Children and Youth Who Are Neglected, Delinquent or At Risk (NDTAC):
  - supported by a contract with the U.S. Department of Education:
  - provides technical assistance to states; and
  - serves as a facilitator between different organizations, agencies, and interest groups that work with facilities for N or D youth.