SUMMER 2014 FUND CODE: 625
ACADEMIC SUPPORT GRANT
ALLOCATION INCREASE REQUEST FORM

To request these funds:

1) Email to achievement@doe.mass.edu:
   a. this completed Allocation Increase Request Form (this document) AND
   b. any new or revised summer budget/budget narrative pages.

2) Mail to the Learning Support Services Unit a new or revised Fund Code 625 Part I Signature Page (see address on form).

IMPORTANT NOTE:
To be eligible for this allocation increase, the applicant must have previously submitted an FY14 school year (Fund Code 632) and/or summer (Fund Code 625) proposal. Requests will be reviewed and approved on a rolling basis, and the total number of requests may exceed available funds, so submit the required forms as soon as possible. We anticipate that this year all available funds are likely to be requested in early June, but it could be sooner or later. A note will be posted when all funds have been requested in the News section on the top of http://www.doe.mass.edu/as/grants/.

District:
Program Coordinator Name and Title:
Mailing Address:
Email Address:
Phone #: Fax #:
- Previously Submitted Fund Code 625 Grant Amount (note $0 if none submitted): $
- Additional Amount of Funds Requested through this Allocation Increase: $
  (Up to $5,000 for districts, and up to $2,000 for approved private special education schools/collaboratives)
- Final Total Fund Code 625 Requested Funding Amount: $
- If additional students will be served through this allocation increase, note here how many:

OPTION ONE: Creating, Increasing, and/or Enhancing Summer Program Services

1. Provide a brief summary of how the additional funds will create, expand, and/or enhance summer program services for students. Areas of focus may include, but are not limited to: service-learning projects; ELA, mathematics, and/or science and technology/engineering projects; college and career readiness activities; high school transition support; and student transportation.
2. Describe how these services will be coordinated with other summer programming in the district/community.

OPTION TWO: Professional Learning Community (PLC)

Convene a PLC to create engaging and innovative modules/curriculum based on grade appropriate learning standards that incorporate project/work/service-based learning and/or improve the use of indicator data (e.g., EWIS) to identify and better serve students in Academic Support programs.

1. Provide a brief summary of how the additional funds will be used for a PLC (include topic area, the timeframe for meetings, and how the members of the PLC represent a cross section of practitioners with expertise in content.)
2. Describe the plan to incorporate the modules and/or data work into future Academic Support programs.
3. Describe any material(s)/product(s) that will be created as a result of the PLC. (Note: Proposed material(s)/product(s) must be shared electronically with the Department of Elementary and Secondary Education via AcSupport@doe.mass.edu by September 30, 2014.)