

**Commonwealth of Massachusetts Virtual School
Terms of Certificate**

1. Name:

Massachusetts Virtual Academy at Greenfield Commonwealth Virtual School

2. Board of trustees:

Paul Bassett
Edward Berlin
Christopher Joseph
Michael Phillips
Christina Powell

Members of the boards of trustees of Commonwealth of Massachusetts virtual schools may not be paid for attendance at board meetings but may receive reimbursement of reasonable expenses.

3. Term of certificate:

July 1, 2013 through June 30, 2016

4. Annual per pupil tuition rate:

\$6,700, with \$75 per pupil retained by the Department of Elementary and Secondary Education for administration of the Commonwealth of Massachusetts virtual schools program. The cost of special education services shall be calculated in accordance with 603 CMR 10.07(3), and shall be added to the per pupil tuition amount unless such services are provided in kind by the sending district.

5. Maximum enrollment and grade levels:

Students must be 5 by September 1st of the year of enrollment.

School Year	Grades	Enrollment
2013-2014	K-12	750, 250 of which may be high school students
2014-2015	K-12	1000
2015-2016	K-12	1250

6. Enrollment region:

Commonwealth of Massachusetts

7. Mission, purpose, and specialized focus:

The mission of the Massachusetts Virtual Academy at Greenfield Commonwealth Virtual School is to provide a standards-based, Massachusetts public education to students statewide who cannot or do not attend a brick-and-mortar school.

The school will serve primarily students in selected target groups, as indicated in the enrollment preferences.

8. Educational program, instructional methodology, and services for students:

The Massachusetts Virtual Academy at Greenfield Commonwealth Virtual School will provide mastery-learning based using Core Knowledge, aligned with the Massachusetts Curriculum Frameworks and Common Core Standards. The school will deliver lessons in diverse ways to accommodate various learning styles and needs. The school will use the following instructional methods:

- **Individualized Learning Plans;**
- **A Learning Coach** to facilitate daily lessons and supervise and support students;
- **Computer and Printer Technology** to enable learning anytime, anywhere;
- **Software Management Programs** to give students and parents daily information about work to be accomplished and quality of work accomplished;
- **Daily Lesson Plans**, announcements, online school discussions, communication, and support tools;
- **Lectures and Discussions using** both small group and synchronous learning forums;
- **Online Classrooms** for interaction between faculty and students and cooperative learning opportunities for students to work together on a structured project;
- **Inquiry-based learning**, including learning labs and experiments; and
- **Demonstrations and Simulations** using synchronous classroom and video instruction.

For grades kindergarten through 8, the curriculum will use formative assessments to track progress and inform instruction. The school will offer high school students a broad selection of courses, including diverse electives, to enable students to meet graduation requirements and prepare for college and a career. The school will offer mathematics, English language arts, science, and history courses at a number of levels, including Advanced Placement. The school also will offer four years of foreign language for high school students. All high school students will be offered courses sufficient to meet MassCore requirements.

To assure students are fully engaged in learning with a home-coach model requires teachers to communicate regularly with parents via live synchronous sessions, email, and scheduled telephone conferences. Communications will occur as needed and at least twice monthly. Parents will review student assessment results and engage in discussion of interventions available to students as well as those supports being provided.

The school will provide opportunities for students to develop socially including but not limited to:

- social gatherings or activities provided regionally or statewide, including back-to-school picnics, academic field trips, and talent shows;
- school clubs in person and online for group activities;
- informing students and parents of resources available in their communities;
- parent gatherings;
- a lecture series on topics of interest and importance to students including drugs, alcohol, emotional and physical health, personal safety, interventions; and
- encouraging students to participate in community health, sport, and fitness programs.

The school will offer extra-curricular activities through online forums and physical outings.

9. Governance and by laws:

A five-member board of trustees. The board of trustees of the Massachusetts Virtual Academy at Greenfield Commonwealth Virtual School will submit proposed bylaws for the Department's approval in accordance with the condition imposed on the school's certificate.

Note: bylaws are required by statute; see condition to provide bylaws no later than July 15, 2013

10. Proposed school year:

Late August or early September through June.

11. Enrollment policy and preferences:

The Massachusetts Virtual Academy at Greenfield Commonwealth Virtual School will provide an enrollment preference to:

1. Students currently enrolled in the Massachusetts Virtual Academy at Greenfield;
2. Students who reside in Greenfield, Massachusetts;
3. Students with disabilities;
4. Students out of school due to pregnancy or parenting;

5. Students who have been bullied or who are out of school due to other safety concerns;
6. Students who seek an advanced coursework not available in their current school;
7. Students who must work during the day; and
8. Students in training for competitive arts or sports;

If more applicants are received than the commonwealth virtual school can admit within its enrollment limit, the Massachusetts Virtual Academy at Greenfield Commonwealth Virtual School will admit students with an enrollment preference in the order of priority listed above and then will conduct an admissions lottery through using an impartial person. Students who do not receive an offer of admission will be placed on a waitlist. The Massachusetts Virtual Academy at Greenfield Commonwealth Virtual School will submit an enrollment policy, procedure, and application to the Department of Elementary and Secondary Education for review and approval, such approval to have been received prior to admission of any students.

12. The identity of third party software or curriculum vendor partnerships:

Educational courses and teaching services, including management software, learning materials, and technical support services will be provided by K12, Inc.

13. Proposed contract with management/operational organization, including payments:

The board of trustees of the Massachusetts Virtual Academy at Greenfield Commonwealth Virtual School will submit for the Department's approval a proposed contract in accordance with the condition imposed on the commonwealth virtual school's certificate.

Note: proposed contract is required by statute; see condition to provide a draft contract no later than August 1, 2013.

14. Demonstration of capacity to support and store all critical data in compliance with state and federal law:

The Massachusetts Virtual Academy at Greenfield Commonwealth Virtual School will contract with the Greenfield Public Schools for services to support and to store all critical data in compliance with state and federal law.