**Commonwealth of Massachusetts Virtual School**

**Terms of Certificate**

1. **Name:**

Greenfield Commonwealth Virtual School (GCVS)

1. **Board of trustees:**

Christina Powell

Ruth-Ellen Verock-O’Loughlin

Chris Joseph

John Lunt

Daryl Essensa

Douglas Wilkins

Jessica Biggie

Fernando Fleury

Members of the boards of trustees of Commonwealth of Massachusetts virtual schools may not be paid for attendance at board meetings but may receive reimbursement of reasonable expenses.

1. **Term of certificate:**

July 1, 2016, through June 30, 2019

Note: See conditions related to probation that permit an earlier end to the Term of Certificate.

1. **Annual per pupil tuition rate:**

Eight thousand, two hundred and sixty-five dollars with $75 per pupil retained by the Department of Elementary and Secondary Education for administration of the Commonwealth of Massachusetts virtual schools program. The cost of special education services shall be calculated in accordance with 603 CMR 10.07(3), and shall be added to the per pupil tuition amount unless such services are provided in kind by the sending district.

1. **Maximum enrollment and grade levels:**

Students must be 5 by September 1st of the year of enrollment.

|  |  |
| --- | --- |
| Grades | Enrollment |
| K-12 | 750 |

1. **Enrollment region:**

Commonwealth of Massachusetts

1. **Mission, purpose, and specialized focus:**

The Greenfield Commonwealth Virtual School, a public school of choice, serves students from across Massachusetts who need a learning community that is accessible and flexible. We give our students and their families choices in what, how, when, and where they learn.

As a pioneer of online personalized learning, we empower our educators to tailor learning experiences to each student’s strengths, interests, and challenges. We redefine and change how students and teachers engage through innovative technology, while ensuring mastery of competencies embedded in a rigorous curriculum.

1. **Educational program, instructional methodology, and services for students:**

The Greenfield Commonwealth Virtual School will provide mastery-learning based using Core Knowledge, aligned with the Massachusetts Curriculum Frameworks and Common Core Standards. The school will deliver lessons in diverse ways to accommodate various learning styles and needs. The school will use the following instructional methods:

* Personalized Learning Plans;
* A Learning Coach to facilitate daily lessons and supervise and support students;
* Computer and Printer Technology to enable learning anytime, anywhere;
* Software Management Programs to give students and parents daily information about work to be accomplished and quality of work accomplished;
* Daily Lesson Plans, announcements, online school discussions, communication, and support tools;
* Lectures and Discussions using both small group and synchronous learning forums;
* Online Classrooms for interaction between faculty and students and cooperative learning opportunities for students to work together on a structured project;
* Inquiry-based learning, including learning labs and experiments; and
* Demonstrations and Simulations using synchronous classroom and video instruction.

For grades kindergarten through 8, the curriculum will use formative assessments to track progress and inform instruction. The school will offer high school students a broad selection of courses, including electives, to enable students to meet graduation requirements and prepare for college and a career. The school will offer mathematics, English language arts, science, and history courses at different skill levels, including Advanced Placement. The school also will offer four years of foreign language for high school students. All high school students will be offered courses sufficient to meet MassCore requirements.

To assure students are fully engaged in learning with a home-coach requires teachers to communicate regularly with parents via live synchronous sessions, email, and scheduled telephone conferences. Communications will occur as needed and at least twice monthly. Parents will review student assessment results and engage in discussion of interventions available to students.

The school will provide opportunities for students to develop socially including but not limited to:

* social gatherings or activities provided regionally or statewide, including back-to-school picnics and academic field trips, designed to enhance the curriculum and targeted toward specific grades;
* school clubs in person and online for group activities;
* informing students and parents of resources available in their communities;
* parent gatherings;
* a lecture series on topics of interest and importance to students including drugs, alcohol, emotional and physical health, personal safety, interventions; and
* encouraging students to participate in community health, sport, and fitness programs.

The school will offer extra-curricular activities through online forums and physical outings.

1. **Governance and bylaws:**

A board of trustees of five to seven members. The board of trustees of the Greenfield Commonwealth Virtual School will submit any amendments to its bylaws for the Department’s approval in accordance with the regulations for Commonwealth of Massachusetts Virtual Schools, 603 CMR 52.00.

1. **Proposed school year:**

Late August or early September through June.

1. **Enrollment policy and preferences:**

The Greenfield Commonwealth Virtual School will provide an enrollment preference to:

1. Students who reside in Greenfield, Massachusetts;
2. Students with disabilities;
3. Students out of school due to pregnancy or parenting;
4. Students who have been bullied or who are out of school due to other safety concerns;
5. Students who seek an advanced coursework not available in their current school;
6. Students who must work during the day; and
7. Students in training for competitive arts or sports.

If more applicants are received than the commonwealth virtual school can admit within its enrollment limit, the Greenfield Commonwealth Virtual School will admit students with an enrollment preference in the order of priority listed above and then will conduct an admissions lottery through using an impartial person. Students who do not receive an offer of admission will be placed on a waitlist. The Greenfield Commonwealth Virtual School will submit an enrollment policy, procedure, and application to the Department of Elementary and Secondary Education for review and approval, such approval to have been received prior to admission of any students.

1. **The identity of third party software or curriculum vendor partnerships:**

The Greenfield Commonwealth Virtual School will use a learning management system from Canvas by Instructure, Inc. In grades K-5, the school will use core curriculum from EngageNY for English Language Arts (ELA) and mathematics and curate open source curriculum for social studies and science from EngageNY, National Geographic, PBS, and other sources. The K-5 curriculum will also be supplemented by Lexia, Study Island, Splashmath, Nearpod, Learning A-Z, and Scholastic Storia. In grades 6-12, the school will use curriculum from Florida Virtual Schools Global (FLVS) for all subjects.

1. **Proposed contract with management/operational organization, including payments:**

None.

1. **Demonstration of capacity to support and store all critical data in compliance with state and federal law:**

The Greenfield Commonwealth Virtual School uses PowerSchool and eSped to store all critical student data in compliance with state and federal law. The school has installed the Schools Interoperability Framework (SIF) client for PowerSchool, enabling secure transmission of data to the Department.