

CONSTRUCTION CAREER DAYS PERSONAL ACTION PLAN WORKSHEET

Name: _____ School: _____

You may already know what career you will pursue or you may still be looking for that special career that will be right for you. Either way, planning now for the future is a guide to fulfilling your dreams.

A promise to yourself: Reaching any career goal takes a personal commitment. Every plan for tomorrow requires some action today. Even if you still have no idea which career is right for you, it is possible to begin some preparation.

Instructions: Fill in the questions below to develop your own Personal Action Plan. If you know your career plans, target the specific education and skills that you will need. If not, target the broad job skills that you learned about and observed at Construction Career Day.

1. I'd like to do more research on the following careers:

a. _____ b. _____ c. _____

In order to do that, I will:

_____ Research these careers on the Internet.

_____ Explore them at school and the public library.

_____ Talk with my Guidance Counselor and my teachers

_____ Talk with my Coordinator from Construction Career Day

_____ Talk with my parents

_____ Write/call/email various colleges for more information.

_____ Call the Human Resource personnel at related companies/organizations and inquire about possible tours and/or meetings with staff.

_____ Other

2. In order to obtain or strengthen the following skills that my possible career field(s) require:

a. _____ b. _____ c. _____

My educational plan is to:

_____receive a High School Diploma

_____join the Military and go to college later

_____earn an Associate's Degree (2 years of college) next_____later_____

_____earn a Bachelor's Degree (4 years of college) next_____later_____

_____go on to earn a Master's Degree (6 years of college)

_____go on to earn a Ph.D. (7-8 years of college)

3. In order to help obtain my educational goal I need to do the following presently:

_____Take SAT's/transfer scores

_____Research colleges in school and with my parents and take college tours

_____Complete college applications

_____Contact a Military recruiter

_____Attend Financial Aid meetings

_____Transfer Tech Prep credits

_____Other

In the world of work, when goals are set, employees are accountable for meeting them. Make yourself accountable for your goals.

- **Get together one more times with your Construction Career Day classmates and share the goals you have just listed.**
- **Share them with other classmates and teachers.**
- **Discuss your future goals with friends/family. Show them your Plan.**
- **Discuss them with your guidance counselor.**
- **Review them in a couple of months. Ask yourself how you are doing and adjust your goals or set new ones to keep your plan on track for the future.**