

INITIAL REVIEW AND APPROVAL

Date: _____

The signature below indicates that 80% of this educator's Individual Professional Development Plan is consistent with the educational needs of the school and/or district and is designed to enhance the ability of the educator to improve student learning.

Supervisor's Name (print) *Title* *Signature*

FIRST TWO-YEAR REVIEW

Date: _____

The signature below indicates that this educator's Individual Professional Development Plan was reviewed.

Please check one

- The Plan remains consistent with the educational needs of the school and/or district.
- The Plan was reviewed and amended.

Supervisor's Name (print) *Title* *Signature*

SECOND TWO-YEAR REVIEW

Date: _____

The signature below indicates that this educator's Individual Professional Development Plan was reviewed.

Please check one

- The Plan remains consistent with the educational needs of the school and/or district.
- The Plan was reviewed and amended.

Supervisor's Name (print) *Title* *Signature*

FINAL REVIEW

Date: _____

The signature below indicates supervisor has reviewed this educator's Record of Professional Development Activities and the reported activities are consistent with the approved professional development plan.

Supervisor's Name (print) *Title* *Signature*



**Massachusetts
Department of
Education**

**MASSACHUSETTS VOCATIONAL TECHNICAL EDUCATOR
INDIVIDUAL PROFESSIONAL DEVELOPMENT PLAN FOLDER**

This document and other CVTE documents and publications are available at www.doe.mass.edu/cte/

NAME: *Last* *First* *Middle*

Primary License Field *License Number* *Renewal Year*

Additional License Field(s) *Renewal Year(s)*

_____	_____
_____	_____
_____	_____

All vocational technical educators must acquire 150 Professional Development Points (PDPs) over 5 years for the renewal of their professional license in their primary license field.

All vocational technical educators must acquire an additional 30 PDPs over 5 years for the renewal of their professional license in each additional license field.

Note for vocational technical teachers: Of the 150 PDPs required to renew a professional license in a teacher's primary field, a minimum of 10 PDPs are required in each of the following four areas:

- subject matter knowledge and skills;
- pedagogy;
- academic and technical curriculum integration;
- safety and health.

The remainder are elective as approved by the teacher's supervisor.

For additional license fields, all 30 PDPs are elective as approved by the teacher's supervisor.

Note for vocational technical administrators and cooperative education coordinators: All PDPs are elective as approved by the educator's supervisor.

