# JOB POSTING/ADVERTISEMENT FORM

# Title of Position Teacher Mentor

**Requirements:**

* Certified as a mentor, or available to be trained to be certified in the Fall of 2016

# Qualifications

* Teacher at one of the three Berkshire Hills Schools.
* Demonstrated success with classroom management and organization. Demonstrated knowledge of content area and current pedagogy.
* Demonstrated success in both teaming and supporting teachers new to the field.
* Demonstrated knowledge about the professional and community resources in the school and District.

**School(s)**

* Muddy Brook Regional Elementary School
* Monument Valley Regional Middle School
* Monument Mountain Regional High School

# Stipend

As per contract between the Berkshire Hills Regional School District and the Berkshire Hills Education Association – Unit A

# Work Schedule

*For mentors of teachers in their first or second year:*

* Bi-monthly one-on-one meetings between mentors and mentees to discuss planning, curriculum, and other topics.
* Weekly check-ins in addition to more formal meetings  
  Occasional classroom observation of mentee
* Other times as needed not to exceed agreed upon hours.
* Participation in up to two induction meetings throughout the year.

*For mentors of experienced teachers:*

* Monthly one-on-one meetings between mentors and mentees to discuss planning, curriculum, and other topics.  
  Occasional classroom observation of mentee
* Other times as needed not to exceed agreed upon hours.

# Starting Date

August 29, 2016

# Application Deadline Date

**Post Only** X\_ **Advertise**\_\_\_\_\_\_\_\_

**(5 work days) (varies depending on newspaper deadlines)**

Is this a new approved position?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If it is not a new position,

please state name of person replaced.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Complete and forward to Superintendent for processing

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Date Principal

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Date Superintendent’s Approval

**8/10/00**

## FOR SUPERINTENDENT’S USE ONLY

Local Newspapers

\_\_\_\_Berkshire Eagle

\_\_\_\_Berkshire Record

\_\_\_\_Shoppers’ Guide

\_\_\_\_Penny Saver

Major Search Newspapers for Administration & Teaching

\_\_\_\_Albany Times Union

\_\_\_\_Springfield Union News

\_\_\_\_Northeast Minority

\_\_\_\_Hartford Courant