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| Observation Evidence Collection Tool  | Massachusetts Department of Elementary and Secondary Education Logo |

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| Educator—Name/Title: |       |

|  |  |
| --- | --- |
| Evaluator—Name/Title:  |       |

|  |  |
| --- | --- |
| School(s): |       |

Educator Plan: [ ]  Self-Directed Growth Plan [ ]  Directed Growth Plan

[ ]  Developing Educator Plan [ ]  Improvement Plan\*

Plan Duration: [ ]  Two-Year [ ]  One-Year [ ]  Less than a year

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Observation Number: |       |  | Observation Date: |       |  | Observation Time/Duration: |       |

|  |  |
| --- | --- |
| Observation Location (e.g., classroom, grade-level meeting, etc.): |       |

**Observation Focus:**       [focus Indicator/element and/or educator goal(s)]

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| **Observation Evidence** *What did the educator and students say and do?* | **Aligned Indicator** |
|       |       |
| **Feedback to the Educator** |
|       |

Observation Evidence pertains to (check any that apply):

[ ]  Progress toward attaining student learning goal(s) [ ]  Progress toward attaining professional practice goal(s)

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| **Standards and Indicators for Effective Teaching Practice: Rubric Outline** |
| **I. Curriculum, Planning,****& Assessment** | **II. Teaching All****Students** | **III. Family & Community Engagement** | **IV. Professional** **Culture** |
| I-A. Curriculum and PlanningI-B. AssessmentI-C. Analysis | II-A. InstructionII-B. Learning EnvironmentII-C. Cultural ProficiencyII-D. ExpectationsII-E. Student Learning | III-A. EngagementIII-B. CollaborationIII-C. Communication | IV-A. ReflectionIV-B. Professional GrowthIV-C. CollaborationIV-D. Decision-makingIV-E. Shared ResponsibilityIV-F. Prof. Responsibilities |