Teacher:          Date:
Class:          Time:
Observer:

Claim: (This is a statement about what was observed - 1 thing that can be supported with evidence from the lesson/observation.)

Evidence: (This is the proof of the claim, the details that were observed that support the claim.)

Recommendations: (This is most often related to the claim & evidence. It may be a suggestion for addressing a concern or a recommendation to further enhance something that's going well.)