## Model Observation Protocol: Post-Conference Planning Form

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| **Observation Details** |
| Date:  Time (start/end):  Content Topic/Lesson Objective: |

| **Refinement Area #1** | ☐ 1.A.1: Subject Matter Knowledge ☐ 2.B.1: Safe Learning Environment  ☐ 1.A.3: Well-Structured Units and Lessons ☐ 2.E.1: High Expectations  ☐ 1.B.2: Adjustments to Practice ☐ 4.A.1: Reflective Practice  ☐ 2.A.3: Meeting Diverse Needs |
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| Self-Reflection Question(s) to prompt candidate |  |
| Evidence from Observation |  |
| Recommended Action |  |
| Potential Resources/Guided Practice/Training to support |  |

| **Refinement Area #2** | ☐ 1.A.1: Subject Matter Knowledge ☐ 2.B.1: Safe Learning Environment  ☐ 1.A.3: Well-Structured Units and Lessons ☐ 2.E.1: High Expectations  ☐ 1.B.2: Adjustments to Practice ☐ 4.A.1: Reflective Practice  ☐ 2.A.3: Meeting Diverse Needs |
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| Self-Reflection Question(s) to prompt candidate |  |
| Evidence from Observation |  |
| Recommended Action |  |
| Potential Resources/Guided Practice/Training to support |  |

| **Reinforcement Area #1** | ☐ 1.A.1: Subject Matter Knowledge ☐ 2.B.1: Safe Learning Environment  ☐ 1.A.3: Well-Structured Units and Lessons ☐ 2.E.1: High Expectations  ☐ 1.B.2: Adjustments to Practice ☐ 4.A.1: Reflective Practice  ☐ 2.A.3: Meeting Diverse Needs |
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| Evidence from Observation |  |
| Recommended Action |  |

| **Reinforcement Area #2** | ☐ 1.A.1: Subject Matter Knowledge ☐ 2.B.1: Safe Learning Environment  ☐ 1.A.3: Well-Structured Units and Lessons ☐ 2.E.1: High Expectations  ☐ 1.B.2: Adjustments to Practice ☐ 4.A.1: Reflective Practice  ☐ 2.A.3: Meeting Diverse Needs |
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| Evidence from Observation |  |
| Recommended Action |  |

| Upcoming Steps in the CAP Process |
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| * Type of Next Observation: * Focus of Next Observation: * Date/topic of next Three-Way Meeting: * Other: |