## The Organization: Leadership, Resources, Faculty and Staff
### Worksheet

**Sponsoring Organization**

<table>
<thead>
<tr>
<th>Required Documents in this Domain:</th>
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<tbody>
<tr>
<td>- Organizational charts for:</td>
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<tr>
<td>- Sponsoring Organization – at large</td>
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<tr>
<td>- Sponsoring Organization – educator preparation unit (with faculty/staff names)</td>
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<tr>
<td>- Copy of anticipated budget</td>
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**Prompt 1:** Explain how the organizational structure provides the necessary decision-making authority and capacity to carry out responsibilities for effective preparation programs.  

300 words

**Prompt 2a:** Describe the systems/structures that support collaboration within departments and across disciplines.  

250 words

**Prompt 2b:** Explain how these systems/structures will improve the preparation of your candidates.  

200 words

**Prompt 3:** Explain how the budget supports the ongoing sustainability and organizational goals of your organization.  

200 words

Resources: [http://www.doe.mass.edu/edprep/resources.html](http://www.doe.mass.edu/edprep/resources.html)  
Review Toolkit: [http://www.doe.mass.edu/edprep/toolkit/](http://www.doe.mass.edu/edprep/toolkit/)
**Prompt 4a:** Describe how your recruitment and selection practices will result in the hiring and retention of effective faculty and staff.  
200 words

**Prompt 4b:** Describe the process for evaluating faculty and staff at your organization.  
200 words

**Prompt 4c:** Explain how you will know whether that faculty and staff at your organization are effective.  
250 words

**Prompt 5a:** Describe how the organization supports the professional growth of faculty and staff.  
200 words

**Prompt 5b:** Explain how these efforts to support the professional growth of faculty and staff will impact the quality of preparation at your organization.  
250 words
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Optional: Provide additional context pertaining to the leadership, resources, and/or faculty and staff at your organization.  250 words

Supplemental Documents

Optional: Provide additional documents pertaining to the leadership, resources, and/or faculty and staff at your organization.  50 words each

<table>
<thead>
<tr>
<th>Title of Document</th>
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