



# Massachusetts Department of Elementary and Secondary Education

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## Professional Teacher and Specialist Teacher License "12-credit option" Reconsideration Request Form

On October 8, 2010, Massachusetts Commissioner of Elementary and Secondary Education Mitchell Chester approved a policy change related to the requirements for obtaining Professional Teacher and Specialist Teacher licenses. The purpose of this form is to assist educators who feel they may have been adversely affected by the prior policy regarding a route to Professional licensure commonly referred to as the "12-credit option."

Under the new policy, candidates may request re-evaluation to obtain a Professional License and/or have courses taken in accordance with the previous policy counted towards the Professional Development Point (PDP) requirements for License Renewal. If you think you may benefit from this new policy decision please complete this form and submit it to the Licensure Office.

Name (print): \_\_\_\_\_  
Last First MI

MEPID Number \_\_\_\_\_ Or Educator License Number \_\_\_\_\_

Please indicate if you are requesting a re-evaluation in order to obtain your Professional license and/or you are seeking Professional Development Points (PDPs) towards your license renewal:

- Re-evaluation to obtain a Professional License
- PDPs towards License Renewal. Please note, consistent with Associate Commissioner Haselkorn's memo of October 28, 2010, only graduate credits earned in excess of 12 credits may be considered towards the granting of PDPs.

Please indicate the course(s) that you would like the Department to review:

Course Prefix and Name	Date of Course	Institution

Please also provide course descriptions obtained from college/university catalogues of each course, if not already on file.

Signature \_\_\_\_\_ Date \_\_\_\_\_