Appendix B: District Checklist for Submitting Proposal

Building Aligned Curriculum Grant

UPDATED 10/17/14 New Date: November 14, 2014

Prepare: 2 hard copies of the following:

☐ Standard Contract (Part I), for the project duration (upon approval – 6/30/2015)

☐ Budget Detail Pages (Part II)

☐ Narrative (Part III)

☐ Assurance from School District (Part IV)

☐ Assurance from each Participating School Principal (Part V)

Prepare electronic copies of the following:

☐ Budget Detail Pages (Part II)

☐ Narrative (Part III)

Send to:

☐ 2 hard copies to:
  Sarah Churchill Silberman
  Office of Curriculum and Instruction
  Massachusetts Department of Elementary and Secondary Education
  75 Pleasant Street
  Malden, MA 02148-4906

☐ Electronic copies to:
  modelcurr@doe.mass.edu