The SMARTT Program Planning module is a required component of the Continuation Application of the following Fund Codes: 340, 345, 359, 285, 563, 287, and 669. The Program Planning module must be used to complete the Direct, Collaborative, and Match services and budgets.

The following sections of the Program Planning module must be completed.

- Class Plan (Rate Based and Non-Rate Based Classes)
- Class Funding Detail
- Supplemental and Foundation Funding
- Summary Sheet – (Direct)
- Summary Sheet – (Collaborative and Match, if applicable)
- Staff Plan – (Direct)
- Staff Plan – (Collaborative and Match, if applicable)
- Administrative Cost Worksheet – required - NEW (print hard copy signed in blue ink by ABE Director)
- Volunteer Plan – if applicable
- Match Benefits – if applicable
- Request for Funding Approval Form

These sections of the Program Planning module should be reviewed.

- Prototype – Direct (Collaborative and Match, if applicable)
- Project Staff Salary Report – Direct (Collaborative and Match, if applicable)
- Staff Salary Analysis – Direct (Collaborative and Match, if applicable)
- Summary Reports – Staff Plan and Summary Sheet