Teacher Acknowledgment and Assurances
(To be completed by all current/returning teachers delivering the program)

As a teacher who will be delivering the It PaYs Curriculum I have been informed and understand the following responsibilities as a condition of the funding the district is receiving.

_____ I am required to attend a series of ongoing trainings in order to effectively deliver the It PaYs Curriculum. The trainings dates for 2014-2015 academic year are:

**2014 – 2015 It PaYS Kick-Off:** November 6, 2014, 8:30am -4:00pm  
Department of Elementary and Secondary Education  
75 Pleasant St.  
Malden, MA 02148

**Review and Evaluate:** June 2, 2015, 8:30am-4:00pm  
Department of Elementary and Secondary Education  
75 Pleasant St.  
Malden, MA 02148

(***All workshops include opportunities for PDPs***)

_____ I am required to implement the curriculum with fidelity and in its entirety.

_____ There will be a rigorous evaluation of the program. As per anticipated evaluation protocols, I will be required to:

- Administer pre/post tests
- Maintain fidelity logs
- Maintain program attendance logs
- Be observed delivering curriculum lessons

How will you include this work in your self-assessment and/or improvement plan for your educator evaluation?

__________________________________________________________

__________________________________________________________

__________________________________________________________
One expectation for It PaYS implementation is that all participating teachers will be observed and provided feedback on their teaching of the curriculum.

Please tell us about the feedback you received after being observed: How did it help you improve your delivery of the curriculum? Were you given strategies to overcome any challenges with delivering the lesson?

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Please provide comment/feedback on the implementation of the It PaYS curriculum during academic year 2013-2014. What did you find difficult/challenging? What were successes? How did students respond to the curriculum? What types resources and supports you would like to see more of? Any additional comments, feedbacks and suggestions you feel is important for ESE to know.

____________________________________________________________________________________
Please complete the following chart relating to the evaluation forms you were required to complete and teaching tools provided: (Table Template: Please adjust column and row heights as needed)

<table>
<thead>
<tr>
<th>Item</th>
<th>Did you use/complete?</th>
<th>Was it useful and why or why not</th>
<th>What were any challenges in completing/using</th>
<th>What are any suggestions for making the forms easier to use/complete</th>
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</thead>
<tbody>
<tr>
<td>Attendance and Fidelity Logs</td>
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<tr>
<td>Lesson Planning form (Provided in the It PaYS Teacher’s Guide)</td>
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<tr>
<td>TA Log with teaching dates for each class section of It PaYS to help in scheduling of observations/TA</td>
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<tr>
<td>Pre-test</td>
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<tr>
<td>Post-Test</td>
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<thead>
<tr>
<th>Assigned School(s)</th>
<th>Teacher/Facilitator Name</th>
<th>Teacher/Facilitator Signature</th>
<th>Date</th>
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</thead>
</table>