PART III – REQUIRED PROGRAM INFORMATION

Overview: The purpose of this grant is to fund specific strategic initiatives that will improve the state’s lowest achieving schools and districts and support their continuous cycle of improvement.

Specifically, this grant will fund an Executive Administrator for Curriculum and Assessment position to coordinate curriculum and assessment across the Five District Partnership (“the Partnership”), which convenes district and school leaders from Chelsea, Malden, Winthrop, Everett and Revere. The position will provide direction and leadership relative to curriculum and assessment in the areas of English Language Arts, mathematics and science, particularly around the development of common curricula based on the 2011 Massachusetts Curriculum Frameworks and in the design and implementation of model instructional units and a shared system of formative and summative assessment across all five districts.

Grant applicants must: 1) describe the accomplishments of the Five District Partnership and its progress toward meeting its goals, including the role of the Executive Administrator position in these efforts; and 2) describe the goals, activities, and expected outcomes planned for FY 2016, including identification and description of early evidence of change, intermediate benchmarks and long-term evidence of success to monitor progress toward the grant program goals; how the Partnership and the Executive Administrator position will be monitored; as well as how the project will: a) align with one or more of the Massachusetts District Standards & Indicators, b) share promising practices beyond the participating districts; and c) document accomplishments.

Instructions:

Use the form on the next page to submit a narrative description of the proposed grant funded activities and strategies for identifying and monitoring progress toward the Five District Partnership’s goals. Briefly summarize, in four pages or less, the Five District Partnership’s evidence of progress and plans for FY 2016, Review the appendices for more information.
Five District Partnership: Support for Curriculum and Assessment

Part I. Evidence of Progress
1. Describe and/or illustrate in chart form the progress that has been achieved toward accomplishing the long term goals of the Partnership, including mitigating the gap in student achievement, maximizing resource efficiency and effectiveness, and improving teacher and student performance.
2. Explain how the Executive Administrator position has contributed to the accomplishments of the Partnership and supported implementation of activities to achieve its goals.
3. Describe activities that shared promising practices developed through this initiative.

Part II. Plans for FY 2016
1. Describe the goals, objectives, and work plan of the Five District Partnership for FY 2016, including plans for high quality professional development (see Appendix A), along with the rationale for this plan and any data used for decision making.
2. Explain briefly how the planned activities will continue to support strategic district and school improvement efforts aligned with the goal of halving proficiency gaps by the year 2017 as well as the Massachusetts District Standards and Indicators (see Appendix B).
3. Describe the expected outcomes of the activities planned for FY 2016 and the benchmarks by which they will be measured.
4. Explain how the Partnership will supervise and monitor the work of the Executive Administrator.
5. Explain how the Partnership will demonstrate its commitment to participate in policy or training activities to share promising practices developed through this initiative.
6. Describe how the Partnership’s accomplishments will be documented and shared with the Massachusetts Department of Elementary and Secondary Education.

Part III. Supporting Documentation
1. Attach any supporting documents, including work plans, position descriptions, PowerPoint presentations, performance evaluations, data reports, charts and tables, etc.