|  |  |
| --- | --- |
| **Name of Grant Program:** Supervisor Certification Pilot | **Fund Code: 176** |

|  |
| --- |
| PART III – REQUIRED PROGRAM INFORMATION |

|  |
| --- |
| **Applicant Contact Information**  |
| **Educator Preparation Organization:**  |
| **Ed Prep Org Primary Contact Name:**  | **Email:**  | **Phone:**  |
| *(If applicable)* **Partner District(s):**  |
| *(If applicable)* **Partner District Primary Contact Name:**  | **Email:**  | **Phone:**  |

|  |
| --- |
| **I. Recruitment of Supervisors** |
| Sponsoring Organizations participating in the Supervisor Certification Pilot will recruit supervisors (Program Supervisors and/or Supervising Practitioners) to complete the certification mechanism during the 2017-2018 school year. * By the application deadline (July 27, 2017): Applicants must identify the number of supervisors who will participate in the pilot and submit signed letters of commitment from at least 60% of identified participants to be eligible for the full amount of requested funds. If applicants secure commitments from fewer than 60% of identified participants, awards will be adjusted accordingly. (See Letter of Commitment template in Required Forms).
* By September 30, 2017: If applicable, the remaining letters of commitment must be submitted.
 |

| 1. Identify the number of Program Supervisors and/or Supervising Practitioners who will participate in the 2017-18 Supervisor Certification Pilot from your organization. |
| --- |
| Number of Program Supervisors |  |
| Number of Supervising Practitioners |  |
| Approximately what percentage of the Sponsoring Organization’s total number of supervisors will participate in the pilot? |  |

|  |  |
| --- | --- |
| 2. Commitments from a minimum of 60% of participating supervisors are required at the time of application to receive the full amount of requested funds. If you have not yet secured commitment from all participating supervisors, please briefly describe the recruitment activities that you will be carrying out in order to secure the remaining commitments by September 30, 2017. | 300 words |
|  |

|  |  |
| --- | --- |
| 3. If applying in partnership with a district, please describe how the partnership impacts the recruitment and/or selection of participating supervisors. (If applying as an individual SO, leave this section blank.) | 300 words |
|  |

|  |
| --- |
| **II. Certification Coordination and Support** |
| Sponsoring Organizations participating in the Supervisor Certification Pilot will be responsible for the following certification coordination and support activities:* August/September 2017: Participate in an ESE-facilitated webinar for participating SOs and supervisors on the requirements and expectations of PAL Task 3.
* Support supervisors with task registration and completion as necessary to ensure that supervisors submit their completed task by the final submission deadline of April 26, 2018.
* Organize and host an ESE-facilitated focus group with participating supervisors.
* Disseminate feedback surveys to participating supervisors and other stakeholders as applicable.
* Issue stipends to supervisors once confirmation of task completion is received.
 |

|  |  |
| --- | --- |
| 1. Who will be responsible for supporting implementation of this pilot? Include the names and roles of the individual(s), as well as a brief description of their authority and capacity to oversee the recruitment of supervisors and the coordination of the certification activities. | 300 words |
|  |

|  |  |
| --- | --- |
| 2. How could a state certification mechanism be leveraged by/within your organization (or partnership, if applying with a district) in support of setting a high bar for supervision?  | 300 words |
|  |

|  |
| --- |
| 3. ESE anticipates that there may be current supervisors who would be interested in piloting the mechanism but are either not already connected to an SO or are affiliated with an SO that has decided not to facilitate the pilot. We would like to make sure that these individuals still have an opportunity to participate. Select Yes or No. If Yes, please specify the number of additional supervisors you’d be willing to support through the pilot. |
| \_\_\_Yes, we are interested in supporting up to [insert #] \_\_\_\_ additional supervisors not currently affiliated with the SO through the pilot. [Do not include this additional count on your submitted budget. If needed, your grant allocation and budget will be amended to reflect the new total.] \_\_\_No, we are not interested in supporting additional supervisors at this time. |

|  |
| --- |
| **III. Budget** |
| Please use the Budget template (in the RFP under Required Forms) to provide a request for funds that includes:* $500 per supervisor to be allocated as a supervisor stipend for completing the certification during the pilot.
* $250 per supervisor to be allocated to Sponsoring Organization expenses related to supporting high-quality supervision within and beyond the pilot.
 |