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| **Name of Grant Program:** Massachusetts 21st Century Community Learning Centers **Fund Code:** 647-B1  – Supporting Additional Learning Time (for new ELT and OST sites) |

Addendum B - Documentation of Organizational Capacity

(Applicants that are not a public school district, city or town must complete this addendum.)

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| **Applicant Name:** |  |

Agencies and organizations ***other than a school district, city, or town*** must implement more time in partnership with a school, and will be screened for capacity to administer the 21st CCLC grant. Please respond to and submit documentation as requested below.

1. Provide information that supports the organization’s fiscal capacity to oversee and implement this grant. Describe experience administering similar amounts of state or federal funding through government and/or foundation/ private grants**.** Please attach the organization’s most recent annual audit.
2. Describe the prior experience of both the lead applicant and partnering school with ELT/OST programs that are educationally related and academically enriching. Provide evidence of previous experience and summarize any previous success. If the applicant has not had previous experience providing educationally related and academically enriching programs, provide information that will support the likelihood that the organization can successfully implement this type of program.
3. Please provide a description of the plan for ongoing communication and collaboration with the partner school(s); including obtaining assurances that the school administrator(s) and teachers will support the completion of the required Survey of Academic Youth Outcomes (SAYO) teacher surveys and youth surveys (if the program will be held at the school) and provide appropriate and timely access to pertinent student data. Please also attach a letter of support or Memorandum of Understanding (MOU) from the school/district and/or School Committee.
4. Applicants operating programming that is licensed and/or funded by the Department of Early Education and Care (EEC), please also respond to the following questions.

Please mark all that are applicable with an ‘x’.

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| EEC Licensed? |  | Accept EEC Vouchers? |  | Receive EEC Contracts |  |

1. If applicable, please indicate the program’s current Quality Rating and Improvement System (QRIS) rating, briefly (1-2 paragraphs) describe the program’s continuous quality improvement plan (CQIP), and how this grant will support implementation of the CQIP.