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| PART III – REQUIRED PROGRAM INFORMATION |

Using no more than four (4) pages, please respond to the following items.

1. **Program Need:** Describe how the grant funding will help introduce or expand your efforts to implement Farm to Summer in your SFSP sites.
2. **Program Description:** Describe your Farm to Summer plans. Include in the description how grant funds may be used to implement sustainable Farm to Summer efforts for future years. Additionally, answer questions below.
	1. How many sites will implement Farm to Summer programming this summer?
	2. How many sites previously were participating in Farm to Summer programming last summer?
	3. What activities will you offer?
	4. How will you maintain Farm to Summer programming and activities into future years?
3. **Program Priority:** Describe how you will address the priorities referenced in the grant Request for Proposal (RFP).
	1. How will this grant assist you in addressing the priorities listed?
	2. Include information about Farm to Summer initiatives
4. **FY19 FTS plan**: Do you plan to start or expand your Farm to Summer programming by implementing/increasing (check all that apply):
	* + Gardens
		+ Field trip(s) to farm
		+ Field trip(s) to farmers markets
		+ Taste testing
		+ Cooking event
		+ Educational activity on local foods
		+ Procure local foods for meals and snacks\*
		+ Procure local foods for nutrition education activities\*
		+ Other (please provide detail):

*\*Grant funds may not be used to purchase food that will be part of a SFSP reimbursable meal/snack*

1. **FY19 Evaluation Plan**
	1. In order to receive these mini-grant funds, you are required to participate in an end-of-summer data collection process. This will include an online survey, and may also include a data request on items purchased, activities supported, and number of children reached.
	2. Describe your proposed **FY19 SFSP** evaluation plan, including how you will measure the impact of Farm to Summer.
		1. Describe how you will evaluate the outcomes from your **FY19 mini-grant program.**
2. **Budget:**
	1. The Part II Budget will be entered directly into EdGrants.
		1. Please note, this grant will not support budget line item categories 1-5.
		2. Review descriptors provided within [Grants for Schools: Getting Them and Using Them, a Procedural Manual](http://www.doe.mass.edu/grants/procedure/manual.html) to understand line item details of Part II Budget.
	2. Provide a budget narrative on a separate page.
		1. Please include unit cost, quantity, total cost and purpose or use of specific position or item.
		2. Examples:
			1. Contractual Services, Consultants (line item 6): Outreach Coordinator. Narrative must provide the number of outreach coordinators, rate/hour, rate/day, or rate/unit and the purpose of the position.
			2. Supplies & Materials, Non-instructional supplies (line item 7). Narrative must provide details of the specific items, quantities of each, cost per item, and purpose or use.
	3. **Goods and services must be delivered by June 30, 2019**.