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| **Name of Grant Program:** **School District Regionalization**  | **Fund Code:**  **191**  |

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| PART III – REQUIRED PROGRAM INFORMATION |

**DIRECTIONS FOR THIS FORM:**

* Address all applicable areas of Part III.
* Save Part III as FY20 FC 191 [*LEA # District / Applicant Name*] Part III.pdf.
* Supplemental Information should be labeled as FY20 FC 191 [*LEA # District / Applicant Name*] *Document Name*.pdf.
* As per the RFP, all grant application documents, including this Part III and any supplemental information, must be submitted by **5 p.m. on** **December 12, 2019**. **School districts** must submit all application materials via the **Regional Governance** dropbox in the Security Portal, and **municipalities and other entities by email** to Michelle Griffin at mgriffin@doe.mass.edu and Christine Lynch at clynch@doe.mass.edu.

**APPLICANT NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**A. CATEGORY:** Check off the Category under which the applicant seeks funds (reference the RFP for full descriptions). Applicants may apply for one or more categories, as may be applicable.

| A. **Category 1** (study and planning grants for creation or expansion of regional school districts) ***Category 1 applicants must complete, at a minimum, Part I, Part II, and Part III. A. through H. of this Required Program Information document.*** **Category 2** (grants to study, plan, and implement innovative shared services plans where regionalization is not appropriate, but where regionalized services may provide significant savings) ***Category 2 applicants must complete, at a minimum, Part I, Part II, and Part III. A. through H. of this Required Program Information document.*** **Category 3** (implementation and start-up grants to cover first-year costs associated with transition to a new or expanded regional school district)***Category 3 applicants must complete, at a minimum Part I, Part II, and Part III. A., Part III. C., and Part III.H. of this Required Program Information document.*** |
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**B. APPLICABILITY OF PRIORITY AREAS TO APPLICANT:** Check off one or more Priority Areas for consideration (reference the RFP for full descriptions) AND ensure that *Part III.F. Demonstration of Priority* is fully completed.

| B. Applicant with significant enrollment decline.  Applicant with under-utilization of existing school space. Applicant’s grant proposal is a regionalization proposal that will produce significant expansion of available academic resources and supports as a result of cost savings.  |
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**C. PROJECT DESCRIPTION**: Describe the project for which these grant funds are sought. Include:

* The purpose of the project (*e.g., describe issue(s) these grant funds could help the applicant address*),
* The scope of the project,
* The expected outcome(s) of the project,
* A description of how the grant funds\* will be used to support the project and the action items below, and
* A description of any past interest in the project or past attempts to further the objectives of the project, if applicable.

**\*Applicants must ensure that the *Part II. Proposed Budget* reflects the project described below and the *Project Action Items*, as described in *Part III. E*.**

| C.  |
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**D. PROJECT GOALS AND OBJECTIVES:** Number and list the specific *Goals and Objectives* the applicant hopes to achieve in order to accomplish the expected outcome(s) of the project (as described in *Part III. C.*) *(Add more rows if necessary.)*

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| D.  |
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**E. PROJECT ACTION ITEMS AND TIMELINES**: List the specific *Action Items* in which the applicant will engage in order to meet the goals and objectives of the project (as numbered in *Part III. D*.) *(Add more rows if necessary.)*

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| E. |
| **Goal #** | **Action Item** | **Anticipated Completion Date** |
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**F. DEMONSTRATION OF PRIORITY:** Provide details regarding (1) why you believe the applicant meets the *Priority Area(s)* checked off in *Part III. B*, and (2) how the project will address the circumstances listed in the *Priority Area(s).*

* Applicant experiencing significant enrollment decline must, at a minimum, address:
* Impact of enrollment decline on services to students;
* Actions taken by the applicant or affiliated school district(s) to address the enrollment decline *(e.g., shared services agreements; the closure of a school);* and
* How the proposed project will address these circumstances.
* Applicant with under-utilization of existing school space must, at a minimum, address**:**
* Existing surplus space in each school building *(e.g., number of surplus classrooms and number of total classrooms in each building);*
* Actions taken by the applicant or affiliated school district(s) to address the issue of under-utilization of existing school space *(e.g., closure of a school);* and
* How the proposed project will address these circumstances.
* Applicant submitting a regionalization proposal that demonstrates significant expansion of available academic resources and supports as a result of cost savings must, at a minimum, address:
* The specific academic resources and supports that will be expanded due to the regionalization proposal;
* The estimated cost savings; and
* How the proposed project will address these circumstances.

| F. |
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 **G. SUPPLEMENTAL INFORMATION:**

**All Category 1 and Category 2 applicants must also submit, as applicable, the following additional information via the Security Portal:**

* Evidence of school committee discussion, meetings, and votes relative to the proposed project (upload);
* Evidence of town/board of selectmen/city council discussions, meetings, and votes relative to the proposed project (upload);
* Evidence of other entity’s discussions, meetings, and votes relative to the proposed project (upload);
* If the proposed project involves another town, city or regional school district, evidence of the commitment of the other town, city or regional school district *(e.g., letters from school committees, town meeting or city council votes)*; and
* Evidence of the commitment of other financial support to this project (upload) *(e.g., letter from foundation awarding funds; town votes indicating appropriation of funds; school committee votes indicating appropriation of funds; if funds were appropriated for this purpose from the applicant budget, a narrative explaining where in the applicant budget the funds are allocated).*

**H. CONTACT INFORMATION**: List the name(s) and position(s) of the individual(s) who may be contacted regarding this proposal.

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| H. |
| **Name(s)** | **Position(s)** | **Email Address(es)** | **Phone Number(s)** |
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