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| **PART IIIA REQUIRED PROGRAM INFORMATIONFISCAL YEAR 2022** |

*This application will serve as the year-end evaluation and continuation grant application for recipients of any the following:*

* Recipients of a 21st CCLC Fund Code (*FC)* ***647*** grant for new sites awarded ***in*** [FY2020](http://www.doe.mass.edu/grants/2020/awards/647.html), and for sites awarded a competitive 21st CCLC Exemplary Programs Grant through ***FC 646 in*** [FY2020](http://www.doe.mass.edu/grants/2020/awards/646.html) or [FY2021](https://www.doe.mass.edu/grants/2021/awards/646.docx)***.***
* *Recipients of a FC 244 Grant awarded in FY2021 that also meets the above requirements. Please also respond to questions on pages 6 specific to FC 244.*

***This Part IIIA is due Friday August 20, 2021. Budgets will not be processed until all required information is submitted.***

***Part IIIB -Summer Evaluation and FY2022 Program Plans will be due on September 30, 2021 and will made available in early August.***

***Additional Funding Opportunities -*** Due to the availability of some additional funding all ELT/OST schools/sites eligible for continuation funding can apply for up to an additional $20,000/site to use in any/all of the following ways:

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| * Support mental health (MH) clinicians/social-emotional learning (SEL) coaches
 | * OST - Support transportation costs
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| * Support family engagement efforts
 | * OST - Expand access to serve more students
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| * Enhance/Expand summer programming (Summer 2022)
 | * ELT- [Play as an instructional strategy](https://www.doe.mass.edu/sfs/earlylearning/resources/play-statement.docx)- *Approaches to Intentional and Playful Learning in Preschool through Grade 3 (PK–3) Classrooms;* calls attention to the importance of deepening the learning and engagement of our youngest students through intentionally planned playful learning opportunities that are tied to our state's learning standards.
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| * Other- May present an alternative idea but must be directly related to programming and an allowable use of these funds. Purchase of additional materials or supplies must be pre-approved and relate to implementation of the above areas.
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***HQPBL Cohort II-*** This opportunity is open to all current OST and ELT grantees. If interest exceeds available resources we will then take into account schools/sites that have actively participated in 21st CCLC PD offerings as well as diversity of programs, grade levels, schools, and geographic location. We will also develop a wait list in case additional resources become available or a school/site is not able to fulfill the commitment.

* The purpose of the HQPBL training series is to build the collective capacity of ELT and OST schools/ sites to implement and sustain high quality project based learning (HQPBL) practices.
* Interested schools/sites will be eligible to receive up to an additional $25,000 to support staff to fully participate in this unique opportunity.
* See HQPBL Section on page 4 for additional requirements.
* **All Interested school/programs should make sure to complete questions 12-15.**
1. **PROGRAM SUMMARY FC645**

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| **School District / Applicant Agency** |  |
| **Program Coordinator /Contact** |  |
| **Phone** |  | **Email** |  |
| **Total Number of ELT sites for which you are applying for continuation funding** |  | ***ELT* Amount requested for SY 9/1/2021- 6/30/2022** | **Amount requested for Summer****7/1/2022 - 8/31/2022** | **Total Requested ELT** |
|  |  |  |
| **Total Number of OST sites for which you are Applying for continuation funding.** |  | ***OST* Amount requested** **SY 9/1/2021- 8/31/2022:**  |  |
| **Total FC 645 Funds requested** |  |

**II. FY2021 PROGRAM Information**

Grantees are required to continue to designate a full - or part-time coordinator (depending on the number of funded sites) whose primary role is to oversee both the programmatic and administrative aspects of the grant including overseeing the site(s), evaluation and data collection, submission of required materials including continuation grants, and attending required meetings/trainings. (See Addendum B – *Requirements and Assurances* for more details.)

1. If there will be, or it’s anticipated there will be, a change in the district and /or site facilitator position in FY2022, provide respond to the bulleted questions below. If there will be no changes, please indicate NA.
* A description of the qualifications/credentials that the district/agency will seek for the required coordinator/facilitator position. If the applicant currently has a person that will serve in this capacity, describe their qualifications/credentials including any previous experience.
* Describe the transition plan and the type of support that will be provided to the new coordinator/facilitator.
* If the district coordinator will be a part time position, please indicate as such and describe the process to assure that there is sufficient time allotted to meet the requirements of this grant.
* Please describe any other changes or anticipated changes that may/will affect the district and/or program site such as change in leadership, redistricting, change in grade levels served at the school, consolidation, etc.
1. **Data** –please complete for SY2021 programming andadd more rows as needed.

**Please note all sites are expected to submit SAYO data as part of part IIIB of the continuation grant due September 30, 2021. All sites were required to collect SAYO S and Y data SAYO T was optional.**

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| **Site** | **Total students served** | **SY21 mean hours of prog. offered 9/1/20-6/30/21** | **SY21****mean hours** **attended 9/1/20 -6/30/21** | **SY21 Served % econ. disadv.** | **SY21 Served** **% els served** | **SY21****Served** **% swd served** |
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1. What was especially satisfying to you about your 21st CCLC program this school year.
2. For each site, use the chart below to summarize at least one of the program’s most successful projects/enrichments/accomplishments. Add additional rows as needed.

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| **Site** | **Activity/Project Name****Brief Description** |
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1. If grant funds were used to purchase any type of electronic equipment such as laptops, hand held devices (iPads, chrome books, etc.), cameras, printers, or other types of media equipment, you are required to have a process in place to inventory and track these items.
* Please attach to your grant submission an inventory of electronic items purchased.
* Describe the process you currently use, or will be using, to inventory and track electronics purchased with grant funds.
* Describe below how the items were/are used to enhance the 21st CCLC program and learning.

III. **HQPBL- *Cohort I*** schools that participated in the FY2021 year long HQPBL training and curriculum development project please respond to the following questions (6-10). All others skip to question 11.

1. For each participating school provide a brief description of your project and a timeline for implementation (e.g., summer 21, Fall SY22)
2. As a result of the year long training how did your teams thinking about PBL change over the course of the year?
3. How did the assigned coaches support your work overall especially during the asynchronous weeks?
4. Is there anything you wish we would have spent more time learning about during the training? Is there anything you'd suggest we change about this PD for future cohorts?
5. Describe your plans to continue to support, enhance and build on the PBL training from this past year.

**IV. Additional Funding Opportunities**

1. If you are applying for the additional $20,000/school/site please check all that apply and note you will be expected to submit a more detailed plan for use of the funds in September with the Part IIIB.

We plan to use the funds to support the following (check all that apply)

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| --- | --- |
|  | Support MH/SEL Coaches |
|  | Support Family Engagement Efforts |
|  | Play as an Instructional Strategy Grades K-3 |
|  | Support Summer Programming |
|  | OST Support Transportation Costs  |
|  | OST Enhance capacity to serve more students |
|  | Other please describe  |

**V. HQPBL** ***Cohort II*** If your school/site is interested in participating in the yearlong PBL training please complete the questions below (12-15). All others skip to Section VI.

This year long training series will provide participating educators, school, and programs the opportunity to enhance and expand current practices and/or try new approaches to learning in which students are actively collaborating and engaging in project based learning (PBL) that is culturally relevant and coherently aligned to the Massachusetts Curriculum Frameworks.

* Participating schools/programs must be able to commit to formulating a team that includes 3-5 educators plus the school/site based facilitator that will work collaboratively in the design of the PBL project.
* OST programs must include at minimum 1 certified teacher that brings content knowledge, and an understating of the curriculum frameworks, learning standards, and assessment.
* Teams must be able to commit to attending 32 hours of training that will include a combination of weekly synchronous and asynchronous learning. Training sessions will be held virtually on Tuesday’s from 3:30-5:00 with the final session (Early-Mid June of 2022) potentially held in person.
* These practices and required PBL curriculum will be developed and honed during the fiscal year 2021-2022 school year.
* Applicants must demonstrate that there is sufficient support and time allotted to planning and curriculum development.
1. In the chart below list the school(s)/site(s) for which you are applying for HQPBL Cohort II. (Add rows as needed)

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| **School/Site Name** | **Site Contact** |
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1. Describe how HQPBL will enhance and support instructional goals and focus for your school/program.
2. To what extent do educators in your school/program currently implement project based learning as an instructional method?
3. Describe any PBL or related professional development opportunities that school day/out of school day educators have attended in the past 2 years.
4. **OST ONLY –PROGRAM FEES if applicable**

**As per federal requirements, any program that charges families a fee to attend a federally funded 21st CCLC program must adhere to the following guidelines:**

* All income must be expended during the grantee’s award period to supplement, enhance, or otherwise improve 21st CCLC programming for students and families, and not to supplant other funding sources. This may include but is not limited to educational field trips, additional qualified staff to support diverse learners all ability levels, summer programming, and transportation costs.
* Grantees MUST take into account the relative poverty of the students served by their 21st CCLC programs, and those students that are eligible to free lunch will be provided access to the program at no cost and a sliding fee scale will be established for all others. Grantees are encouraged to utilize the sliding fee scale for income eligible families established by the Department of Early Education and Care as a guide for developing a fee schedule.
* In all program related materials, subrecipients must clearly state that the out-of-school time is funded through a federal 21st CCLC Grant and that any child eligible for free lunch may attend the program at no cost.
* Demonstrate that there are established procedures in place for monitoring, accounting, and reporting of program income.
* Program income generated without prior approval from the State Education Agency or does not adhere to the above criteria will be used to proportionally reduce the federal award.
* As part of the reporting process, grantees will also be required to report on program income generated, and expenditures related to 21st CCLC program operations.

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| Did one or more of the funded sites charge families/students a fee to attend? | YES | NO |
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| **If you answered Yes to the above, please provide the information below. If you responded NO, skip to Section II.**  |
| In the space below please list the school(s)/site(s) that charged a fee for student to attend the 21st CCLC program in FY2021. |
|  |
| By checking this box, we confirm that students eligible for free lunch were not charged a fee to attend in FY2021? |  |
| Please indicate the per student cost to attend the program. | $ | Indicate the % of students that paid a fee to attend in FY2021 | % |
| Please proved the total amount of funds generated for FY2021  | $ |
| Do you plan to charge a fee for FY2022?  | YES | NO |
|  |  |

1. Please describe the process for determining the per student cost to attend, if a sliding fee is used, and how you ensure that families of children/youth that would be eligible to receive free or reduced price lunch fully understand that cost should not be a deterrent from participation.
2. Describe the procedures in place for monitoring, accounting, and reporting of program income. Be specific in describing how those funds are/will be used to supplement current program expenditures (e.g., stipends for 1 staff position, educational field trip fees, etc.).

**FC 244 FY2021 PROGRAM Information (if applicaBLE SEE aDDENDUM a)**

**Summary Information (Add Rows as needed)**

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| --- | --- | --- | --- | --- |
| **Schools/Sites included in this application** | **% of students on ieps in the school** | **% of students on ieps served in SY21 by the 21st cclc site** | **number of students on iep served in SY21 by the 21st cclc site** | **projected number of students on ieps to be served in SY22 by the 21st cclc site** |
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**When responding to the questions below please provide information specific to each site *for which you are applying for FY2022 FC 244 funds.***

1. Were you able to reach the expected number of participants on Individualized Education Programs (IEPs) for each site included in this application? If not, explain why.
2. Describe how the FC 244 funds were used this past year to support, enhance or expand planned programming and services . Summarize one (1) to two (2) of the program’s accomplishments, over the past year with regards to FC 244. Please note this information will be shared with the Office of Special Education Policy and Planning which generously provides the IDEA funding for this program.
3. If additional staff will be hired to support the students on IEPs describe their credentials and role in the program (e.g., inclusion specialist, 1:1, etc.).