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| **Name of Grant Program:**  Growing Literacy Equity Across Massachusetts (GLEAM) Preschool Continuation | Fund Code: 508A, B, and C |

# Fund Use Details

This attachment provides full details about how GLEAM Preschool FC508A, FC508B, and FC508C funds may be used.

This grant will provide funding, as well as hands-on support from DEEC Department specialists for grantees to accomplish the grant activities. Following the grant period, grantees are expected to continue implementing the materials and practices initiated by this grant and will have access to ongoing customized assistance from EEC specialists, as needed.

This grant provides funding for the following activities:

**FY23 Changes**

For the FY23 continuation grant, the following funding changes have been made to better meet the needs of GLEAM districts and to ensure districts have the resources necessary to implement and sustain all GLEAM program activities:

1. Professional Development
   1. Increased funding
   2. Fewer restrictions on type of PD
2. Customized Support from Literacy Consultant
   1. FC508A
      1. Increased funding for districts to contract with a qualified expert consultant for onsite customized support for improving early literacy teaching and learning for all students
   2. FC508B and FC508C:
      1. Funding for districts to contract with a qualified expert consultant for onsite customized support for improving early literacy teaching and learning for all students
3. Stipends
   1. Increased funding
   2. Fewer restrictions on the number of educators who can receive stipends

Please read the rest of this document for details and see the attached budget workbook for specific funding limits and amounts.

**Fund Code 508A** *For entities awarded a 508A GLEAM Preschool grant in FY22*

1. **Purchase of selected curricular materials.**Recipients will procure the selected high-quality curricular materials for all classrooms participating in the grant (up to ten). The selected curricular materials must "meet “or “partially meet” expectations for quality according to EEC’s curriculum review rubric or a similar third-party review. If a selected curriculum only partially meets the requisite criteria, funds must also be used to remedy the weaknesses identified by the review process. For digital materials, this grant will fund the purchase of student licenses for 2-3 three years. This grant will fund the cost procurement of pre-K ELA/Literacy curricular materials and any supplemental or additional curricular materials deemed necessary to support literacy teaching and learning in the GLEAM-funded classrooms. The expectedtime frame to make the purchase is Fall 2022. This grant will fund 50% of the cost of the curricular materials, with the district funding the remaining 50%.
2. **Professional development for teachers and administrators to support skillful and effective use of an early literacy screening assessment and data-based decision-making.** Provide professional development to all preschool teachers and administrators working in participating classrooms from a screening assessment publisher or a highly qualified vendor. This may be as early as October 2022 or as late as August 2023. Additional funds will be allocated in Year 3 for additional training needs.
3. **Professional development for a preschool educator or similar district-based Preschool leader in a collaborative support network, organized and sponsored by DESE.**Each participating district will designate a preschool educator to participate in regular professional development in a collaborative support network, organized and sponsored by DESE. This collaborative network will already be in place for a literacy leader for each K-5 school participating in the GLEAM grant. This grant supports the addition of a preschool educator to this collaborative network.  A district-based preschool educator is expected to participate in regular meetings of this collaborative support network for the entire grant program period.
4. **Professional development for educators and leaders to support skillful and culturally responsive implementation of new curricular materials**. The grant will fund professional development to all Preschool teachers and administrators working in participating classrooms from the publisher of the selected curricular materials or another highly qualified vendor. Determination of professional development opportunities for all professionals in district and community-based classrooms should consider the following:
   1. The extent to which professional development on foundational skills is needed to support educators’ knowledge of language and literacy skill development, dual language learners, and approaches to teaching children with disabilities to ensure educators understand how to use assessment data to plan daily curriculum implementation.
   2. The professional development plan, which should be developed with input from all stakeholders and should include job-embedded learning and coaching for educators to ensure full engagement in the process and intentional application of skills in the classroom; the plan should also include ongoing supports for new teachers
   3. Training should include content training and hands-on experiences with materials, establishment of technical assistance sessions that provide educators an opportunity to come together to share strengths and challenges in implementation and should be guided by professional development plans agreed upon by educator and coach.
   4. Professional Development should be planned prior to and ongoing through the curriculum selection process to ensure educators have a solid foundation of knowledge for specific curriculum training.
   5. Curriculum-specific professional development should be completed no later than June 2024. The expected plan for curriculum-specific professional development should include a mix of full day trainings and additional opportunities for job-embedded learning for the first year of implementation and throughout the timeline of the grant.
5. **Customized support from an expert Early Literacy consultant onsite periodically throughout the grant period, responsive to the needs of the school.** Each participating program will be matched with an expert literacy consultant pre-approved by DESE who will provide ongoing support responsive to the needs of the school/program. The consultant can provide support including, but not limited to, (a) working with the GLEAM Leadership Team to develop and carry out an effective, job-embedded, and culturally responsive early literacy and language plan; (b) working with teachers on data-based instructional decision-making; (c) working with administrators or Instructional Leadership Team (ILT) to build and implement effective early learning schedules and routines; (d) observing instruction and evidence of student learning in order to provide professional development to the Principal, ILT, and/or teachers customized to the needs of the school; (e) building leadership capacity and sustainability. This grant will fund the consultants’ services. Recipients are expected to engage with and receive support from their consultant regularly for the entire grant program period.
6. **Stipends for Grant Activities.** Funds of $16,000 annually can be used for the multi-year work of this initiative. Stipends can be utilized to support educators in the following grant activities:
   1. Participation in GLEAM-funded Professional Development outside of contractual hours
   2. Participation in GLEAM Leadership Team meetings and working group meetings outside of contractual hours
   3. Stipends can also be utilized to support contractual services with EEC-licensed Community Partners, if required by District guidelines. In this case, budget amendments may be submitted once staff have been identified for grant activities.

Stipends cannot be used for travel within the district to support individual schools.

**Fund Code 508B** *For entities awarded a 508B GLEAM Preschool grant in FY22*

1. **Purchase of selected curricular materials.**Recipients will procure the selected high-quality curricular materials for all classrooms participating in the grant (up to ten). The selected curricular materials must "meet “or “partially meet” expectations for quality according to EEC’s curriculum review rubric or a similar third-party review. If a selected curriculum only partially meets the requisite criteria, funds must also be used to remedy the weaknesses identified by the review process. For digital materials, this grant will fund the purchase of student licenses for 2-3 three years. This grant will fund the cost procurement of pre-K ELA/Literacy curricular materials and any supplemental or additional curricular materials deemed necessary to support literacy teaching and learning in the GLEAM-funded classrooms. The expectedtime frame to make the purchase is Fall 2022.
2. **Professional development for teachers and administrators to support skillful and effective use of an early literacy screening assessment and data-based decision-making.** Provide professional development to all preschool teachers and administrators working in participating classrooms from a screening assessment publisher or a highly qualified vendor. This may be as early as October 2022 or as late as August 2023. Additional funds will be allocated in Year 3 for additional training needs.
3. **Professional development for educators and leaders to support skillful and culturally responsive implementation of new curricular materials**. The grant will fund professional development to all Preschool teachers and administrators working in participating classrooms from the publisher of the selected curricular materials or another highly qualified vendor. Determination of professional development opportunities for all professionals in district and community-based classrooms should consider the following:
   1. The extent to which professional development on foundational skills is needed to support educators’ knowledge of language and literacy skill development, dual language learners, and approaches to teaching children with disabilities to ensure educators understand how to use assessment data to plan daily curriculum implementation.
   2. The professional development plan, which should be developed with input from all stakeholders and should include job-embedded learning and coaching for educators to ensure full engagement in the process and intentional application of skills in the classroom; the plan should also include ongoing supports for new teachers
   3. Training should include content training and hands-on experiences with materials, establishment of technical assistance sessions that provide educators an opportunity to come together to share strengths and challenges in implementation and should be guided by professional development plans agreed upon by educator and coach.
   4. Professional Development should be planned prior to and ongoing through the curriculum selection process to ensure educators have a solid foundation of knowledge for specific curriculum training.
   5. Curriculum-specific professional development should be completed no later than June 2024. The expected plan for curriculum-specific professional development should include a mix of full day trainings and additional opportunities for job-embedded learning for the first year of implementation and throughout the timeline of the grant.
4. **Customized support from an expert Early Literacy consultant onsite periodically throughout the grant period, responsive to the needs of the school.** Each participating program will be matched with an expert literacy consultant pre-approved by DESE who will provide ongoing support responsive to the needs of the school/program. The consultant can provide support including, but not limited to, (a) working with the GLEAM Leadership Team to develop and carry out an effective, job-embedded, and culturally responsive early literacy and language plan; (b) working with teachers on data-based instructional decision-making; (c) working with administrators or Instructional Leadership Team (ILT) to build and implement effective early learning schedules and routines; (d) observing instruction and evidence of student learning in order to provide professional development to the Principal, ILT, and/or teachers customized to the needs of the school; (e) building leadership capacity and sustainability. This grant will fund the consultants’ services. Recipients are expected to engage with and receive support from their consultant regularly for the entire grant program period
5. **Stipends for Grant Activities.** Funds of $16,000 annually can be used for the multi-year work of this initiative. Additionally, stipends can be utilized to support educators in the following grant activities:
   1. Participation in GLEAM-funded Professional Development outside of contractual hours
   2. Participation in GLEAM Leadership Team meetings and working group meetings outside of contractual hours
   3. Stipends can also be utilized to support contractual services with EEC-licensed Community Partners, if required by District guidelines. In this case, budget amendments may be submitted once staff have been identified for grant activities.

Stipends cannot be used for travel within the district to support individual schools.

**Fund Code 508C** *For entities awarded a 508C GLEAM Preschool grant in FY22*

1. **A process of evaluating and selecting high-quality core curricular materials for ELA/Literacy.** The GLEAM Leadership Team should provide a forum to provide feedback and discussion on the strengths and barriers of different curricula and consider issues of alignment across early childhood classrooms within the community. The team will engage in a process of evaluating curricular materials utilizing the EEC Curriculum Rubric for the classrooms participating in the grant. The Leadership Team will convene a Curriculum Rubric Review team consisting of leadership, coaches and educators to attend a training on how to effectively utilize the rubric review process to evaluate a chosen curriculum. The training will include an overview of the Curriculum Rubric Foundation document and information on how to score the selected curriculum. The Curriculum Rubric Review team will make recommendations for the selection of high-quality core curricular materials for ELA/literacy within the classrooms participating in GLEAM. The Leadership Team should also determine a plan to support effective and consistent use of high quality and aligned curriculum, establish a Stipends are available for this work. The expected time frame for the selection process is Fall 2022 through Spring 2023. This time frame includes time to pilot and/or field test materials.
2. **Purchase of selected curricular materials.**Recipients will procure the selected high-quality curricular materials for all classrooms participating in the grant (up to ten). The selected curricular materials must "meet “or “partially meet” expectations for quality according to EEC’s curriculum review rubric or a similar third-party review. If a selected curriculum only partially meets the requisite criteria, funds must also be used to remedy the weaknesses identified by the review process. For digital materials, this grant will fund the purchase of student licenses for 2-3 three years. This grant will fund the cost procurement of pre-K ELA/Literacy curricular materials and any supplemental or additional curricular materials deemed necessary to support literacy teaching and learning in the GLEAM-funded classrooms. The expectedtime frame to make the purchase is Spring 2023.
3. **Purchase of high-quality screening assessment(s) designed to inform instruction in ELA/Literacy and professional development to utilize them.**  District and EEC-licensed community-based partner leadership should engage in a process of reviewing and selecting a literacy screening assessment that aligns with the community’s school readiness goals involving literacy. This screening assessment is expected to be integrated into the district’s broader screening processes that include the use of a developmental screener. This grant will fund the assessment purchase, as well as professional development from the publisher, in order to implement the assessment and utilize the data for instructional decision-making, both prior to use and throughout the three years of the grant. The time frame to select and purchase an assessment should align with the purchase of curriculum materials. Professional development should be offered in conjunction with the purchase, in order to begin implementing the assessment, and should continue through the school year to support the first year of implementation. Districts may propose screeners that have demonstrated acceptable levels of reliability and validity.
4. **Professional development for teachers and administrators to support skillful and effective use of an early literacy screening assessment and data-based decision-making.** Provide professional development to all preschool teachers and administrators working in participating classrooms from a screening assessment publisher or a highly qualified vendor. This may be as early as October 2022 or as late as August 2023. Additional funds will be allocated in Year 3 for additional training needs.
5. **Professional development for educators and leaders to support skillful and culturally responsive implementation of new curricular materials**. The grant will fund professional development to all Preschool teachers and administrators working in participating classrooms from the publisher of the selected curricular materials or another highly qualified vendor. Determination of professional development opportunities for all professionals in district and community-based classrooms should consider the following:
   1. The extent to which professional development on foundational skills is needed to support educators’ knowledge of language and literacy skill development, dual language learners, and approaches to teaching children with disabilities to ensure educators understand how to use assessment data to plan daily curriculum implementation.
   2. The professional development plan, which should be developed with input from all stakeholders and should include job-embedded learning and coaching for educators to ensure full engagement in the process and intentional application of skills in the classroom; the plan should also include ongoing supports for new teachers
   3. Training should include content training and hands-on experiences with materials, establishment of technical assistance sessions that provide educators an opportunity to come together to share strengths and challenges in implementation and should be guided by professional development plans agreed upon by educator and coach.
   4. Professional Development should be planned prior to and ongoing through the curriculum selection process to ensure educators have a solid foundation of knowledge for specific curriculum training.
   5. Curriculum-specific professional development should be completed no later than June 2024. The expected plan for curriculum-specific professional development should include a mix of full day trainings and additional opportunities for job-embedded learning for the first year of implementation and throughout the timeline of the grant.
6. **Customized support from an expert Early Literacy consultant onsite periodically throughout the grant period, responsive to the needs of the school.** Each participating program will be matched with an expert literacy consultant pre-approved by DESE who will provide ongoing support responsive to the needs of the school/program. The consultant can provide support including, but not limited to, (a) working with the GLEAM Leadership Team to develop and carry out an effective, job-embedded, and culturally responsive early literacy and language plan; (b) working with teachers on data-based instructional decision-making; (c) working with administrators or Instructional Leadership Team (ILT) to build and implement effective early learning schedules and routines; (d) observing instruction and evidence of student learning in order to provide professional development to the Principal, ILT, and/or teachers customized to the needs of the school; (e) building leadership capacity and sustainability. This grant will fund the consultants’ services. Recipients are expected to engage with and receive support from their consultant regularly for the entire grant program period
7. **Stipends for Grant Activities.** Funds of $16,000 annually can be used for the multi-year work of this initiative. Stipends cannot be used for travel within the district to support individual schools. Additionally, stipends can be utilized to support educators in the following grant activities:
   1. Participation in the EEC Curriculum Rubric Review process outside of contractual hours
   2. Participation in GLEAM-funded Professional Development outside of contractual hours
   3. Participation in GLEAM Leadership Team meetings and working group meetings outside of contractual hours
   4. Stipends can also be utilized to support contractual services with EEC-licensed Community Partners, if required by District guidelines. In this case, budget amendments may be submitted once staff have been identified for grant activities.

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