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| Name of Grant Program: MyCAP Development and Implementation | **Fund Code:** 598 |

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| PART III – REQUIRED PROGRAM INFORMATION |

**Instructions:**

Please complete the tables and respond to the following five questions:

**SECTION I: BASIC PROJECT INFORMATION**

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| **District Name** |  |
| **School Name**  **(please be sure to identify high school or middle school )** |  |
| **Project coordinator (he/she will be the main contact for the project)** |  |
| **Project coordinator title** |  |
| **Project coordinator Contact Information (phone & email)** |  |
| **Grant/business contact and email (if different)** |  |
| **Team members (names and roles):** |  |
| **Middle School or High School?** |  |

**Section 2: Please note that you will respond to either A. or B.**

1. **FOR SCHOOLS ATTENDING MYCAP PD SERIES**

**PLEASE ANSWER THE FOLLOWING FIVE QUESTIONS:**

1. Provide a brief description of how you are currently providing college and/or career readiness activities to your students. (what grades, kinds of activities, where and who does it)
2. What is driving your district/school to implement MyCAP? (please be specific and include any data such as attendance, dropout, behavior, etc. that is influencing this decision)
3. How will you ensure MyCAP implementation is a whole school process and not a counselor only activity?
4. Identify at least two metrics your district will look at to determine the impact and success of MyCAP. (e.g lower chronic absence by x%; improve grade 9 course passing by x%; lower discipline referrals by x%)
5. How will MyCAP improve access to supports for historically underserved populations?
6. **FOR SCHOOLS CONTINUING PLANNING AND IMPLEMENTATION ACTIVITIES**

**PLEASE ANSWER THE FOLLOWING QUESTIONS:**

1. Please describe the work that has been done so far in planning for MyCAP implementation (e.g. completed a scope and sequence; identified areas where lessons/activities are already happening; have an implementation plan in place)
2. Will implementation happen this year? Are you targeting a specific population/grade for initial implementation and if so how did you make that choice? Or are you going whole school in which case please share highlights of how this will happen.
3. What are the challenges you are anticipating?
4. Identify at least two metrics your district will look at to determine the impact and success of MyCAP. (e.g lower chronic absence by x%; improve grade 9 course passing by x%; lower discipline referrals by x%)
5. How will MyCAP improve access to supports for historically underserved populations?