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| **Name of Grant Program:** Implementation and Sustainability:  Evidence-Based Early Literacy | **Fund Code:**  734b  |

## Massachusetts Department of Elementary and Secondary Education                                          FY2023

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| PART III – REQUIRED PROGRAM INFORMATION |

# Choose the Pathway you are applying for:

Pathway 1 [ ]

Pathway 2 [ ]

# School Information:

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School Name/District:

Total Number of Students:

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| **Kindergarten** | **Grade One** | **Grade Two** | **Grade 3** |
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The number ofschool-based leadership, coach(es), and teachers that provide literacy instruction.

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| **Principal** | **Assistant****Principal** | **Coach** | **Teacher****K** | **Teacher****Grade 1** | **Teacher****Grade 2** | **Teacher****Grade 3** | **Teacher****SWD** | **Teacher****EL** | **Other** |
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The principal or assistant principal will manage all programmatic aspects of the grant program:

* Support the dissemination of grant information to district and staff
* Schedule and plan with the DESE approved literacy consultant for classroom observations, benchmark data meetings, PLCs or grade-level meetings, staff meetings, administrator meetings
* Participate in professional learning along with the grant team (e.g., institutes, regional meetings, after-school professional learning sessions, Literacy Team meetings, data and/or grade level meetings). Principal participation in grant activities along with teachers will promote teacher buy-in to the grant program.
* Observing in classrooms using a designated tool provided by the DESE or developed with literacy consultant assistance
* Observing in classrooms using a designated tool provided by the DESE
* Attending four, 90-minute, administrator round-table meetings.

**Required**: Provide contact information for the principal or assistant principal managing this grant.

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| Name:Phone:Email: |

**Required:** Provide contact information for the person managing the funds or business office contact.

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| Name:Phone:Email: |

**Optional**: Information for an additional contact who will require communication about the grant (e.g., grant manager, finance office, curriculum director).

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| Name:Phone:Email: |

***To be considered eligible, applicants must*** ***commit to early literacy as a top priority for the school, and understand that participation will require:***

1. Develop measurable, attainable, short-term, school-based goals and action steps in November, March, and May with the support of the consultant.
2. Implement high-quality core instructional materials
3. Screen all students’ grades K-3 three times per year and progress monitor those who are well below the benchmark.
4. Use data to plan evidence-based, instruction that meets the needs of all students
5. Dedicate time in the school day, including common planning time and PD time as needed, for 320 hours for Pathway 1 and 200 hours for Pathway 2 to work with an Early Literacy Consultant.
6. Host visits by DESE staff.
7. Plan and participate in one presentation on school implementation at an end-of-year Showcase.
8. Participate in all required DESE-funded grant evaluation requirements: pre-and post-tests of knowledge and practice, and focus groups of participants chosen randomly by DESE.
9. Attend four, 90-minute administrator round-table meetings (administrator only).
10. Explain the impact this grant has had on teacher practice and student outcomes. The response should answer the following questions:
	* How has the literacy consultant assisted teachers in implementing the shifts to direct and explicit instruction using evidence-based instructional practices during the literacy block?
	* How have students been impacted by the shift in instruction to evidence-based practices?
	* What evidence-based practices have been observed in the classrooms?
	* Have the grant priorities been observed in non-grant members?

Maximum response length: 400 words

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1. Describe the role of the literacy consultant as the teachers fully implement evidence-based early literacy practices daily? How will this support assist in sustaining grant activities at the conclusion of this grant?

 Maximum response length: 300 words

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| Goals:

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| Goal I: Instructional Practices |  |
| Goal 2: Data-Decision Making  |  |
| Goal 3: Small Group Instruction |  |

Attach the 22/23 calendar of scheduled meetings here: Link |

1. Provide three school-based goals for August-November 2022 and a 22/23 calendar with specified dates for PLCs/Grade-Level Meetings/Data Meetings.
2. **PART IV: SCHOOL DISTRICT ASSURANCE PAGE**