|  |  |
| --- | --- |
| **Name of Grant Program:** Early College Capacity Grant | **Fund Code:** 470 |

|  |
| --- |
| PART III Responses – REQUIRED PROGRAM INFORMATION |

The primary purpose of this competitive grant is to expand staff to promote Early College Access and recruitment or to provide professional development to strengthen an institution's capacity to deliver high-quality MA Designated Early College Programs. We seek proposals from designated early college program partners, either an institution of higher education or K-12 public school, that are committed to advancing educational opportunities for underserved and underrepresented students to achieve their academic and career aspirations. These resources are intended for currently designed K-12 or IHEs to obtain additional Early College staff and/or provide professional development to support and contribute to the sustained growth and enhancement of Early College programs, focusing on increasing access and impact.

Please answer the following contact questions:

**Please indicate the Lead Fiscal Agent**

|  |  |
| --- | --- |
| Name of Institution (either K-12 school district or Institution of Higher Education |  |
| Name of Fiscal Lead |  |
| Email Address |  |
| Phone number |  |
| Mailing Address |  |

**Applicant School District Superintendent**

|  |  |
| --- | --- |
| Name |  |
| Email Address |  |
| Mailing Address |  |

**Applicant IHE President**

|  |  |
| --- | --- |
| Name |  |
| Email Address |  |
| Mailing Address |  |

**K-12 Program Lead**

|  |  |
| --- | --- |
| Name |  |
| Email Address |  |

**IHE Program Lead Name**

|  |  |
| --- | --- |
| Name |  |
| Email Address |  |

**Submission of the Document**

When submitting this document, please save your document in the format provided below and email your completed form to Cashay Grant-Woods at [Cashay.C.Grant-Woods@mass.gov](mailto:Cashay.C.Grant-Woods@mass.gov).

Save Format: FC470\_FY24\_(insert option)\_(Insert name of program)

**Questions for FC470 Early College Capacity Grant**

**Please provide narrative responses to the prompts below\***

1. If you plan to use these funds for professional development (PD), please describe the proposed topic and objectives of your professional development.
2. How will this position or PD enhance the quality and impact of your Early College program? Please provide specific examples of how this new hire or PD will contribute to achieving your program’s goal and objectives.
3. Awardees will be required to send a minimum of five Early College staff to a series of professional development trainings offered by DESE over the course of SY25 and/or SY26. If you are awarded this grant, will your institution be able to adhere to this requirement?
4. Please provide a copy of the job description and a link to where it is posted (if currently posted).

*\*Please limit each response to a maximum of 500 words.*