Addendum G

Elements of Exemplary Programs

Exemplary Programs serve as a model for other out-of-school time programs across the state and actively mentor other programs, where appropriate and requested. Each Exemplary Program has areas in which they are especially effective and these are the areas in which they are most likely to provide mentoring. The following list is not exhaustive but includes the major areas in which Exemplary Programs can be exceptional and from which other programs can learn and be inspired. These elements are listed alphabetically by general category; there is no priority order to this list.

1. Community/District Support
   - An active local Community Council
   - Strong and sustaining community partners
   - Diverse funding sources
   - Collaboration with other district/state programs (e.g., Title I, Special Education, etc.)
   - Effective use of district and state resources
   - Strong connections to the school-day program, with the 21st Century Community Learning Centers (CCLC) program considered to be an extension of the school day/year
   - Support from school and district level administrators
   - Established system of effective program practices including management and oversight of program implementation

2. Effective Student Learning
   - Effective use of data sources to address student needs
   - System in place for collecting and submitting data in a timely way
   - Activities connect and support selected Survey of After-School Youth Outcomes
   - Demonstrated continuous program improvement exhibited over the grant period
   - High and consistent attendance levels

3. Engaging Academics with a Clear Purpose
   - Creative and innovative programming
   - Project based, hands-on, student centered school programming that supports and contributes to academic achievement and youth development for all students
   - Program design that is supported by research and/or data
   - Cohesive programming with high expectations for all students
   - Effective programming for students with disabilities, students who are limited English proficient, students who receive free and reduced lunch, and students from other at-risk populations
   - Appropriate student : staff ratios
   - Helps students to develop a sense of competence

4. Family Support and Involvement
   - Connections made for students and families to resources and support services
5. Qualified Staff
- Has a system for providing ongoing professional development and technical assistance to 21st CCLC staff that addresses student needs
- Staff participate in state sponsored professional development
- Regular staff meetings are held
- Staff provided with planning time

6. Service as a Resource/Mentor for Other 21st CCLC and OST Programs
- Hosting site visits for staff from other programs;
- Conducting Assessment of After School Program Practices (APT) visits to other sites upon request, and providing feedback
- Serving as an ongoing mentor for one or more particular districts or sites
- Providing curriculum examples or materials
- Conducting trainings
- Facilitating regional networking/learning opportunities
- Presenting at state and/or national conferences

7. Youth Ownership/Voice
- Offering choices, being personally relevant, and providing leadership opportunities

8. A Welcoming Environment
- Promotes positive relationships between students and instructors
- Promotes positive relationships amongst peers