

Sustainability: Essential Coach Functions Worksheet

Directions:

One strategy in achieving Reading First Sustainability is to either find funding to retain the coach position or identify the essential roles and functions of the coach and determine how to maintain those in other ways/with other staff. This template could be used as a tool for planning alternatives that retain the functions of a coach if the position of coach is eliminated.

Essential Function	Who Could Do This Now?	Actions Needed to Make This Change	Person Responsible	Time-Line
Build knowledge and skills of teachers.				
Identify, coordinate, and provide on-site professional development.				
Support and monitor implementation of SBRR programs and practices.				
Help teachers learn to use data to plan and modify instruction, group children, identify students for intervention.				
Guide grade level teams in solving problems and setting/meeting instructional goals.				

Essential Function	Who Could Do This Now?	Actions Needed to Make This Change	Person Responsible	Time-Line
Assist the principal in coordinating materials acquisition, assessments, scheduling, and collaborating with other programs and funding sources in the building.				
Support teachers in the change process and implementing new programs and instructional strategies.				