**Survey for Schools Participating in   
Spring 2017 MCAS Computer-Based Testing**

**Schools should go online to** [**www.surveygizmo.com/s3/3606094/Survey-for-Districts-and-Schools-Participating-in-the-Spring-2017-Computer-Based-MCAS-Testing**](http://www.surveygizmo.com/s3/3606094/Survey-for-Districts-and-Schools-Participating-in-the-Spring-2017-Computer-Based-MCAS-Testing) **to provide answers to these survey questions by Friday, June 30, 2017. Thank you.**

**Part I: General Questions  
This part of the survey contains general questions about test administration at your school.**

1. **What is your role? *(Select all that apply.)***

* Principal
* Assistant principal
* School test coordinator
* District technology coordinator
* School technology staff
* District test coordinator
* Other - Please Specify

1. **Is this the first time your school administered computer-based tests?**

* Yes
* No

*If “No” for question 2:*

1. **What other computer-based tests has your school administered? *(Select all that apply.)***

* We previously administered PARCC computer-based tests.
* We administered other computer-based tests.

1. **Did your school find there were enough calendar days to administer the MCAS tests this spring?**

* Yes, easily
* Yes, but with some difficulty
* With much difficulty

1. **Where did students participate in testing? *(Select all that apply.)***

* In a computer lab
* In the students’ classrooms
* In the school library
* Other - Write In

**Grades 3**–**8 test sessions remained untimed in 2017. The following questions refer to the** [**recommended testing times**](http://www.doe.mass.edu/mcas/1617schedule.docx) **for each subject area test (e.g., the recommended testing time for grade 3 ELA Session 1 was 60 minutes). Please provide your impressions on the testing times to the best of your ability.**

1. **Were the recommended testing times for ELA test sessions on target for how long students needed for testing?**

* Yes
* No

*If “No” for question 6:*

1. **Did students need more or less time to complete the ELA tests?**

* Students needed more time.
* Students needed less time.

1. **Were there specific sessions for which students needed more or less time? Be as specific as possible.**
2. **Were the recommended testing times for Mathematics test sessions on target for how long students needed for testing?**

* Yes
* No

*If “No” for question 9:*

1. **Did students need more or less time to complete the Mathematics tests?**

* Students needed more time.
* Students needed less time.

1. **Were there specific sessions for which students needed more or less time? Be as specific as possible.**
2. **What do you expect will be the biggest challenge in your school as more tests are given online? *(Select all that apply.)***

* Staff training
* Additional space
* Additional computers
* Technology support
* Additional days in the testing window
* Other - Write In

**Part II: Student Testing Experience and Student Preparedness**  
**This part of the survey contains questions related to the student testing experience as well as the resources posted at** [**http://mcas.pearsonsupport.com/tutorial/**](http://mcas.pearsonsupport.com/tutorial/)**.**

1. **Did students view the** [**online tutorial**](https://ma.testnav.com/client/index.html#login?username=LGN046141535&password=2BLSVJLA) **prior to testing?**

* Yes, once
* Yes, more than once
* No, students did not view the tutorial.

*If “Yes” for question 13:*

1. **Do you feel the** [**tutorial**](https://ma.testnav.com/client/index.html#login?username=LGN046141535&password=2BLSVJLA) **was helpful in preparing students to use the tools in the computer-based platform and to navigate through the test?**

* Very helpful
* Fairly helpful
* Minimally helpful
* Not helpful at all

1. **Did students take** [**practice tests**](http://mcas.pearsonsupport.com/tutorial/) **prior to testing?**

* Yes
* No

*If “Yes” for question 15:*

1. **Which practice test did students use in your school? (Indicate if either or both options below apply.)**

* Students took the practice tests accessed via the TestNav app.
* Students participated in the practice test as part of the infrastructure trial.

1. **Were the practice tests helpful in preparing students for the expectations during testing?**

* Very helpful
* Fairly helpful
* Minimally helpful
* Not helpful at all

1. **Did students review the** [**equation editor guides and/or the equation editor symbol key**](http://mcas.pearsonsupport.com/tutorial/) **before testing?**

* Yes, students used only the equation editor guides.
* Yes, students used only the equation editor symbol key.
* Yes, students used both the equation editor guides AND the equation editor symbol key.
* No, students did not use the equation editor guide or the symbol key.

*If “Yes” for question 18:*

1. **Were the** [**equation editor guides and/or the equation editor symbol key**](http://mcas.pearsonsupport.com/tutorial/) **helpful in preparing students for the expectations during testing?**

* Very helpful
* Fairly helpful
* Minimally helpful
* Not helpful at all

**Part III: Trainings, Manuals, and Other Resources**  
**This part of the survey contains questions about trainings led by the Department and the online training modules posted at** [**http://mcas.pearsonsupport.com/training-modules/**](http://mcas.pearsonsupport.com/training-modules/)**.**

1. **Please rate how useful the following sessions were in preparing you and your team for this spring’s test administration:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Very useful* | *Useful* | *Somewhat useful* | *Not useful* | *Not applicable – I did not participate in this session.* |
| New ELA and Mathematics test designs for grades 3–8 (sessions held in December) |  |  |  |  |  |
| MCAS November retest reporting conference call with a focus on compositions (one session held in January) |  |  |  |  |  |
| “Office hours”, during which there was a brief presentation followed by an opportunity to ask questions (sessions held in March and April) |  |  |  |  |  |
| Pre-administration technology tasks (one session held in February) |  |  |  |  |  |
| Student Registration/Personal Needs Profile (SR/PNP) (sessions held in December, January, and March) |  |  |  |  |  |
| MCAS test security and administration protocols (face-to-face and remote sessions in February and March) |  |  |  |  |  |

1. **The Department held remote training sessions starting at different times this school year: 8:30 a.m., 10:00 a.m., and 1:00 p.m. What is your preferred start time for remote sessions?**

* 8:30 a.m.
* 10:00 a.m.
* 1:00 p.m.
* Other - Write In

1. **Do you have any other comments on the Department’s training sessions and office hours sessions, or improvements to suggest during the 2017–2018 school year?**

**This part of the survey contains questions about manuals and other resources posted at** [**www.doe.mass.edu/mcas/testadmin/?section=g3-8**](http://www.doe.mass.edu/mcas/testadmin/?section=g3-8) **and** [**http://mcas.pearsonsupport.com/technology-setup/**](http://mcas.pearsonsupport.com/technology-setup/)**.**

1. **Please rate how useful the following resources were in preparing you and your team for this spring’s test administration:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | *Very useful* | *Useful* | *Somewhat useful* | *Not useful* |
| The [Principal’s Administration Manual](http://www.doe.mass.edu/mcas/testadmin/manual/PAM-g3-8.pdf) |  |  |  |  |
| The [Test Administrator's Manual](http://www.doe.mass.edu/mcas/testadmin/manual/TAM-CBT-g3-8elamath.pdf) |  |  |  |  |
| The [Pre-Administration Guide](http://www.doe.mass.edu/mcas/testadmin/g3-8CBTpre-adminguide.docx) |  |  |  |  |
| The [Guide to the Student Registration/Personal Needs Profile (SR/PNP) Process](http://mcas.pearsonsupport.com/resources/technology-resources/Guide_to_Importing_the_SRPNP_Grades3-8.pdf) |  |  |  |  |

1. **Do you have any comments or feedback for improvement for 2018 on the manuals and documents in the questions above or the guides posted at the** [**MCAS Resource Center**](http://mcas.pearsonsupport.com/)**?**

**Part IV: Communications and Support**  
**This part of the survey contains questions about the support provided by the Department to schools as well as the questions about the level of support when contacting the Department's Office of Student Assessment Services (ESE) and the MCAS Service Center.**

1. **Did you contact the ESE or the MCAS Service Center with a question during the testing window?**

* Yes
* No

*If “Yes” for question 25:*

1. **How often did you contact ESE or the MCAS Service Center with a question during the testing window?**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | *Once* | *2 to 3 times* | *More than 3 times* | *Not applicable* |
| Department's Office of Student Assessment Services |  |  |  |  |
| MCAS Service Center |  |  |  |  |

1. **Did you receive a timely and useful response when you contacted the ESE or the MCAS Service Center?**

|  |  |  |  |
| --- | --- | --- | --- |
|  | *Yes* | *No* | *Not applicable* |
| Department's Office of Student Assessment Services |  |  |  |
| MCAS Service Center |  |  |  |

1. **Which mode and/or timeframe do you prefer to reach the ESE or the MCAS Service Center?**

* Email
* Telephone, most frequently during the hours of 8:00 a.m.–12:00 p.m.
* Telephone, most frequently during the hours of 12:00 –2:00 p.m.
* Telephone, most frequently during the hours of 2:00–5:00 p.m.

1. **If technology problems or questions arose during testing, which of the following did you do? *(Select all that apply.)***

* Attempted to solve the problem myself
* Asked for help from a technology staff person in my school or district
* Contacted the MCAS Service Center
* Contacted the Department’s Office of Student Assessment Services
* Other - Please Specify
* Did not experience technology problems or have questions

1. **Please share additional comments or questions about your experience with the Department's Office of Student Assessment Services or the MCAS Service Center.**

**Part V: Computer-based Platforms**  
**This part of the survey contains questions about technical parts related to computer-based testing.**

1. **Did your school conduct an infrastructure trial?**

* Yes
* No

*If “Yes” to question 31:*

1. **Was the infrastructure trial useful?**

* Yes
* No

1. **Did you make adjustments as a result of the infrastructure trial process?**

* Yes
* No

1. **Did your school do Proctor Caching?**

* Yes
* No

*If “Yes” to question 34:*

1. **How well did the Proctor Caching process work in your school?**

* It worked well with no problems.
* It worked well but we had some problems.
* It did not work well, and we had several problems.

1. **How useful was the Proctor Caching process to your school?**

* Very useful
* Somewhat useful
* Not useful

1. **Overall, what are your thoughts on using PearsonAccessnext?**

* Easy to use
* Became easy to use once I was trained
* Difficult to use

1. **Please provide any additional comments on using PearsonAccessnext. Are there features in PearsonAccessnext you would like to suggest adding?**
2. **Please indicate any problems that students encountered during testing. *(Select all that apply.)***

* TestNav logging students out
* TestNav crashing or shutting down the computer
* Missing/lost student responses
* Persistent slow loading of test content
* Persistent interruptions in connectivity
* No problems/only minor problems
* Other - Write In

1. **Indicate your specific internet configuration. *(Select all that apply.)***

* Most or all testing devices connect wirelessly
* Most or all testing devices have a hardwire connection
* Mixture of wireless and hardwire connections

1. **Please indicate the testing devices that students most frequently used. *(Select all that apply.)***

* Chromebook
* iPad
* Android tablet
* Laptop or desktop computer