

If it is believed that a discrepancy exists between the reported score in a particular portfolio strand and the evidence in the portfolio, the teacher who compiled the portfolio must complete the following steps in the order listed:

- Thoroughly review the student's MCAS-Alt score (posted electronically with other MCAS results for the school), a photocopy of the student's portfolio kept by the school, and the 2009 *Portfolio Feedback Form* (posted electronically with MCAS results on August 7, 2009).
- Complete a *Score Appeal Form* for each portfolio strand in question only if a discrepancy is apparent in one or more of the following rubric areas: *Level of Complexity*; *Demonstration of Skills and Concepts*; and/or *Independence*. (Note: *Self-Evaluation* and *Generalized Performance* scores may not be appealed, since these scores do not affect the overall performance level in the content area.)
- Please print and sign the form, then obtain the signature of either the superintendent, principal, or director of educational collaborative or approved special education school.
- Mail** one (1) copy of the completed and signed *Score Appeal Form* postmarked no later than 5:00 p.m., September 4, 2009, to: Nancy Hanson, Student Assessment Services, Massachusetts Department of Elementary and Secondary Education, 75 Pleasant Street, Malden, MA 02148.
- Fax** one (1) copy of the *Score Appeal Form* to Nancy Hanson at 781-338-3630 no later than 5:00 p.m., September 4, 2009.

Part I: Required Signatures

- I am submitting this MCAS-Alt Score Appeal on behalf of the student named below. I verify that I am the **lead teacher** who compiled this student's 2009 MCAS-Alt portfolio.

- I, the **superintendent, principal, director of educational collaborative, or approved private special education school**, verify that I have reviewed this request for an MCAS-Alt Score Appeal being submitted by the teacher who compiled the student's portfolio.

Signature (original) _____

Title _____ Date ____ / ____ / 09

Signature (original) _____

Title _____ Date ____ / ____ / 09

Part II: Student Information

Student Name: _____ SASID #: _____ Grade: _____

School Name: _____ School Code: _____

District Name: _____ District Code: _____

Part III: Portfolio Strand Information

Note: A separate *Score Appeal Form* must be submitted for each portfolio strand in which discrepancies have been found.

CONTENT AREA:

- | | | |
|---|---|---|
| <input type="checkbox"/> English Language Arts | <input type="checkbox"/> Mathematics | <input type="checkbox"/> Science and Technology/Engineering |
| STRAND: (check only one) | | Grades 3-8 |
| <input type="checkbox"/> Language | <input type="checkbox"/> Number Sense and Operations | <input type="checkbox"/> Earth and Space Science |
| <input type="checkbox"/> Reading and Literature | <input type="checkbox"/> Patterns, Relations, and Algebra | <input type="checkbox"/> Life Science |
| <input type="checkbox"/> Composition | <input type="checkbox"/> Geometry | <input type="checkbox"/> Physical Science |
| | <input type="checkbox"/> Measurement | <input type="checkbox"/> Technology/ Engineering |
| | <input type="checkbox"/> Data Analysis, Statistics, and Probability | High School |
| | | <input type="checkbox"/> Biology |
| | | <input type="checkbox"/> Chemistry |
| | | <input type="checkbox"/> Introductory Physics |
| | | <input type="checkbox"/> Technology/Engineering |

Learning Standard(s) Addressed in this Strand:

Outcome Addressed by Student:

Part IV: Observed Discrepancies and Justification for Score Appeal Request

Complete all questions below for which this score appeal is being requested. Attach copies of portfolio evidence as needed to justify your request. Type or print neatly. You may use additional paper, if necessary.

(A) Level of Complexity

SCORE indicated on the Portfolio Feedback Form (PFF):

1 2 3 4 5

I believe that the score should be:

1 2 3 4 5

JUSTIFICATION: Explain why you believe the score should be changed.

DO NOT WRITE IN THE SPACE BELOW
(TO BE COMPLETED BY REVIEWER)

Score Changed? ___ Y ___ N

If Yes, New Score (COMPLEXITY):

___1 ___2 ___3 ___4 ___5

Reason:

Reviewer's Code:

(B) Demonstration of Skills and Concepts

SCORE indicated on the Portfolio Feedback Form (PFF):

M 1 2 3 4

I believe that the score should be:

M 1 2 3 4

JUSTIFICATION: Explain why you believe the score should be changed.

DO NOT WRITE IN THE SPACE BELOW
(TO BE COMPLETED BY REVIEWER)

Score Changed? ___ Y ___ N

If Yes, New Score (DEMO OF SKILLS):

___M ___1 ___2 ___3 ___4

Reason:

Reviewer's Code:

(C) Independence

SCORE indicated on the Portfolio Feedback Form (PFF):

M 1 2 3 4

I believe that the score should be:

M 1 2 3 4

JUSTIFICATION: Explain why you believe the score should be changed.

DO NOT WRITE IN THE SPACE BELOW
(TO BE COMPLETED BY REVIEWER)

Score Changed? ___ Y ___ N

If Yes, New Score (INDEPENDENCE):

___M ___1 ___2 ___3 ___4

Reason:

Reviewer's Code: