

Student Name \_\_\_\_\_

2011 MCAS Alternate Assessment (MCAS-Alt) Score Appeal Form

If it is believed that a discrepancy exists between the reported score in a particular portfolio strand and the evidence in the portfolio, the teacher who compiled the portfolio must complete the following steps in the order listed:

- Thoroughly review the student's preliminary MCAS-Alt score (posted electronically with other MCAS results for the school), a photocopy of the student's portfolio kept by the school, and the 2011 *Portfolio Feedback Form* (posted electronically with preliminary MCAS results in mid-June).
- Complete a *Score Appeal Form* for each portfolio strand in question only if a discrepancy is apparent in one or more of the following rubric areas: *Level of Complexity; Demonstration of Skills and Concepts; and/or Independence*. (Note: *Self-Evaluation* and *Generalized Performance* scores may not be appealed, since these scores do not affect the overall performance level in the content area.)
- Please print and sign the form, then obtain the signature of the superintendent, principal, or director of the educational collaborative or approved special education school.
- Fax one (1) copy of the *Score Appeal Form* to Debra Hand at 781-338-3630 no later than 5:00 p.m., July 1, 2011.
- Mail one (1) copy of the completed and signed *Score Appeal Form* postmarked no later than 5:00 p.m., July 1, 2011, to: Debra Hand, Student Assessment Services, Massachusetts Department of Elementary and Secondary Education, 75 Pleasant Street, Malden, MA 02148

Part I: Required Signatures

- I am submitting this MCAS-Alt Score Appeal on behalf of the student named below. I verify that I am the **lead teacher** who compiled this student's 2011 MCAS-Alt portfolio.

Signature (original) \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / 2011

Title \_\_\_\_\_

School:

- I, the **superintendent, principal, director of educational collaborative, or approved private special education school**, verify that I have reviewed this request for an MCAS-Alt Score Appeal being submitted by the teacher who compiled the student's portfolio.

Signature (original) \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / 2011

Title \_\_\_\_\_

School \_\_\_\_\_ District: \_\_\_\_\_

## Part II: Student Information

Student Name:

SASID #:

Grade:

School Name:

District Name:

## Part III: Portfolio Strand Information

**Note:** A separate *Score Appeal Form* must be submitted for **each portfolio strand** in which discrepancies have been found.

### CONTENT AREA:

- |                                                 |                                                                     |                                                             |
|-------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> English Language Arts  | <input type="checkbox"/> Mathematics                                | <input type="checkbox"/> Science and Technology/Engineering |
| <b>STRAND: (check only one)</b>                 |                                                                     |                                                             |
| <input type="checkbox"/> Language               | <input type="checkbox"/> Number Sense and Operations                | <input type="checkbox"/> Grades 3-8                         |
| <input type="checkbox"/> Reading and Literature | <input type="checkbox"/> Patterns, Relations, and Algebra           | <input type="checkbox"/> Earth and Space Science            |
| <input type="checkbox"/> Composition            | <input type="checkbox"/> Geometry                                   | <input type="checkbox"/> Life Science                       |
|                                                 | <input type="checkbox"/> Measurement                                | <input type="checkbox"/> Physical Sciences                  |
|                                                 | <input type="checkbox"/> Data Analysis, Statistics, and Probability | <input type="checkbox"/> Technology/ Engineering            |
|                                                 |                                                                     | <input type="checkbox"/> High School                        |
|                                                 |                                                                     | <input type="checkbox"/> Biology                            |
|                                                 |                                                                     | <input type="checkbox"/> Chemistry                          |
|                                                 |                                                                     | <input type="checkbox"/> Introductory Physics               |
|                                                 |                                                                     | <input type="checkbox"/> Technology/Engineering             |

## Part IV: Observed Discrepancies and Justification for Score Appeal Request

**Complete all questions** below for which this score appeal is being requested. Attach copies of portfolio evidence as needed to justify your request. Type or print neatly. You may use additional paper, if necessary.

### (A) Level of Complexity

SCORE indicated on the Portfolio Feedback Form (PFF):

1  2  3  4  5

I believe that the score should be:

1  2  3  4  5

JUSTIFICATION: Explain why you believe the score should be changed.

DO NOT WRITE IN THE SPACE BELOW

Score Changed? \_\_\_Y \_\_\_N

If Yes, New Score (COMPLEXITY):

\_\_\_1 \_\_\_2 \_\_\_3 \_\_\_4 \_\_\_5

Reason:

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### (B) Demonstration of Skills and Concepts

SCORE indicated on the Portfolio Feedback Form (PFF):

M  1  2  3  4

I believe that the score should be:

M  1  2  3  4

JUSTIFICATION: Explain why you believe the score should be changed.

DO NOT WRITE IN THE SPACE BELOW

Score Changed? \_\_\_ Y \_\_\_ N

If Yes, New Score (DEMO OF SKILLS):

\_\_\_M \_\_\_1 \_\_\_2 \_\_\_3 \_\_\_4

Reason:

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### (C) Independence

SCORE indicated on the Portfolio Feedback Form (PFF):

M  1  2  3  4

I believe that the score should be:

M  1  2  3  4

JUSTIFICATION: Explain why you believe the score should be changed.

DO NOT WRITE IN THE SPACE BELOW

Score Changed? \_\_\_ Y \_\_\_ N

If Yes, New Score (INDEPENDENCE):

\_\_\_M \_\_\_1 \_\_\_2 \_\_\_3 \_\_\_4

Reason:

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