



# Recommended MEPA-R/W Participation and Test Administration Guidelines for Grades 1–2 (Fall)/K–2 (Spring)

After you have taken an inventory of each student’s skills using the locator survey on the previous page, you may use this information along with local assessments and observations to make appropriate test participation decisions for each student, as suggested below.

LEP students in grades 1–2 (fall)/K–2 (spring) participate in either the Level A or Level B MEPA-R/W test for **both** Reading and Writing.

## Level A Participation Guidelines

Students in grades 1–2 (fall)/K–2 (spring) should take Level A, if skills 12 and 13 are unchecked.

## Level A Test Administration Procedures

The Level A test should be administered **one-to-one** if fewer than half of skills 1–8 are checked off. Responses will be provided by the student either orally or by pointing. The test administrator may *scribe* the student’s responses in the test & answer booklet *for the Reading test only*. Responses may not be scribed for the Writing test.

### OR

The Level A test may be administered to a group of **2–5** students in grades 1–2 (fall)/K–2 (spring) if more than half of skills 1–8 are checked off. Test administrators may provide assistance to students in marking their own responses to test questions by, for example, filling in circles completely.

### OR

The Level A test may be administered to a group of up to **15** students **in grade 2 only**, if more than half of skills 1–11 are checked off, and students can mark their own responses to test questions.

Test administrators should monitor the correct placement of written responses for all students.

## Level B Participation Guidelines

The following students should take Level B:

- students in grades 1–2 (fall)/K–2 (spring), if skills 12 and 13 are checked off
- students in grade 2 who have been enrolled in a U.S. school for all or most of the current school year

## Level B Test Administration Procedures

- The Level B test may be administered to a group of up to **15** students.
- Students should be tested in smaller groups, however, if students will require additional time or assistance from the test administrator.

Test administrators should monitor the correct placement of written responses for all students.