**Sample Letter to Parents/Guardians of Grade 8 Students   
about the Spring 2024 MCAS Civics Field Test**

Dear Parent/Guardian,

I am writing to inform you about the MCAS tests that your child will be taking this spring. In addition to MCAS tests in English language arts, mathematics, and science, your child will also participate in an MCAS grade 8 civics field test.

In order to administer a new grade 8 civics test in the future, the Department of Elementary and Secondary Education must try out new test questions before the test becomes operational and scores can provided to parents, schools, and districts. Your child’s participation is important and allows the state to build a valid and reliable test. It is important that all selected students participate in the field test to ensure a representative sample of students from across the state.

If you have questions about this MCAS civics field test, please contact your child’s guidance counselor:

Guidance Counselor Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Guidance Counselor Contact Information \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you in advance for your cooperation.

Sincerely,

Principal Name*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

School Name*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*