



# Massachusetts Department of Elementary and Secondary Education

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To: Administrators of Title I Neglected or Delinquent Programs in State Correctional Facilities  
From: Lynda Foisy, Associate Commissioner, Center for Targeted Assistance  
Date: July 14, 2009  
Subject: FY2010 Application Forms for P.L. 107-110, Title I Part D, Subpart 1 Neglected or Delinquent Program

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The FY2010 Title I Neglected or Delinquent (N/D) Subpart 1 program application and instructions will soon be available on the Department of Elementary & Secondary Education's Title I web site at <http://www.doe.mass.edu/nclb/grant/>. However, for your convenience we are enclosing copies of the application materials with this electronic mailing in advance of the official posting.

The application process is the same as last year's:

1. Application: The application is in electronic format and consists of two parts: (a) a Microsoft Excel budget workbook, including workbook instructions, and (b) a Microsoft Word program narrative.
2. Submission: Completed budget workbooks and program narratives must be submitted to the Title I Director within the public school district in which your eligible N/D facility is located, and must also be e-mailed to [title1@doe.mass.edu](mailto:title1@doe.mass.edu). Original signed copies of the cover sheet must be mailed to:

Melissa T. Williams, Grants Specialist  
School Improvement Grant Programs  
Division for Accountability, Partnerships and Assistance  
Massachusetts Department of Elementary & Secondary Education  
75 Pleasant Street  
Malden, MA 02148

3. Grant duration: 9/1/09– 6/30/11

The Department continues to emphasize the development of Title I Part D programs that provide eligible youth with opportunities to meet the same challenging state academic content and achievement standards expected of all students. This is intended to support successful transition from a correctional/institutional environment to further education, training and/or employment.

Delinquent program services must supplement existing educational programs in which youth are enrolled. Participants in a State Agency's Title I Part D program must be enrolled in a regular

educational program that provides at least 20 hours of weekly instructional time for youth in detention facilities and 15 hours of weekly instructional time for youth in correctional facilities.

Completed applications should be submitted to the Department of Elementary and Secondary Education by July 31, 2009 to ensure a September 1, 2009 start date. Applications submitted after July 31 cannot be guaranteed a start date of September 1.

For questions regarding the program application contact Russ Fleming at [rfleming@doe.mass.edu](mailto:rfleming@doe.mass.edu) / 781-338-6259. For technical questions regarding the budget workbook, contact [titlei@doe.mass.edu](mailto:titlei@doe.mass.edu) or 781-338-6230.