The Massachusetts Department of Elementary and Secondary Education, the Massachusetts Department of Higher Education, and the Partnership for Assessment of Readiness for College and Careers (PARCC) seek applicants to represent Massachusetts on the PARCC Educator Leader Fellows team.

Members of the Massachusetts PARCC Educator Leader Fellow team make a substantial commitment of time from fall 2014 to summer 2016. They will be away from their teaching or administrative duties for the equivalent of approximately 10 days per year to attend PARCC meetings, develop materials, or to make presentations to a variety of audiences within Massachusetts. They are required to document their activities in an online database and will receive an annual stipend of $3,000 for successful completion of work representing the Massachusetts Department of Elementary and Secondary Education, the Massachusetts Department of Higher Education, and the Partnership for Assessment of Readiness for College and Careers.

By Monday, September 22, 2014, please email a completed application form, résumé, and statement of interest to PARCCFellows@doe.mass.edu and mail pages 1 and 2 of this form, with original signatures, to: Lisa Keenan, MA Department of Elementary and Secondary Education, 75 Pleasant Street. Malden, MA 02148.

Last name ___________________________ First name ___________________________
Home address ____________________________________________________________
City/town ___________________________ State _____________ Zip ______________
Home phone ___________________________ Home email _______________________
Cell phone ___________________________ Work email ________________________
School/District __________________________
City/town ___________________________ State _____________ Zip ______________
Phone ___________________________ Fax __________________________
Current position title ______________________________________________________
Years of teaching and/or administrative experience ____________________________
Course(s) or grade(s) you now teach or supervise: _____________________________
Professional affiliations/networks:

Superintendent’s or Chief Academic Officer’s recommendation

I support the application of ____________________________

to serve on the Massachusetts PARCC Educator Leader Fellows team from summer 2014
through June 2016. I understand that he or she will be away from teaching and/or administrative
duties for the equivalent of approximately 10 days per year.

Name ____________________________________________

Title ____________________________________________

Signature _________________________________________

This application must be accompanied by:

- A current résumé and
- A statement of interest (just one page) describing why you wish to serve as a member of the PARCC Educator Leader Fellow team. Please describe your involvement with PARCC so far and critical issues about PARCC you would like to explore with various audiences during the next two years. Please address questions to PARCCFellows@doe.mass.edu.

I certify that, to the best of my knowledge, the information provided herein is true and complete. I will participate in required PARCC Fellow activities, including meetings, presentations, and webinars, as needed, for the equivalent of approximately 10 days per year. I understand that receiving a stipend is contingent on consistent participation in PARCC Fellow work and documentation of outreach activities.

Signature of applicant ____________________________ Date ____________________________
FREQUENTLY ASKED QUESTIONS
MASSACHUSETTS/PARTNERSHIP FOR ASSESSMENT OF READINESS FOR COLLEGE AND CAREERS (PARCC)
EDUCATOR LEADER FELLOWS

1. What is the Massachusetts PARCC Educator Leader Fellow Team?
The Massachusetts PARCC Educator Leader Fellow Team is a group of 42 K–16 educators from Massachusetts public school districts, two- and four-year colleges, and universities. Teams from Massachusetts and other PARCC states make up a network of educators who provide leadership on state implementation of the Common Core State Standards (CCSS), the PARCC assessments and related instructional materials.

2. What will the Massachusetts PARCC Educator Leader Fellows do?
Massachusetts PARCC Educator Leader Fellows will work toward achieving the three goals outlined below.

• Fellows will deepen their content expertise in the CCSS and PARCC by:
  ○ continuing to learn about the Massachusetts Curriculum Frameworks for ELA/Literacy and Mathematics that incorporate the Common Core State Standards;
  ○ becoming familiar with print and online resources that support the standards, such as the Massachusetts Model Curriculum Units, PARCC Model Content Frameworks, PARCC formative and diagnostic assessments, prototype tasks and practice tests;
  ○ reviewing and providing feedback on assessment items and instructional resources.

• Fellows will broaden their understanding of educational policy by:
  ○ following developments in Massachusetts policy decisions around statewide assessments;
  ○ reviewing research on initial administrations of PARCC assessments;
  ○ collaborating with higher education and business colleagues on college and career readiness initiatives.

• Fellows will strengthen their communication skills by:
  ○ Designing and leading professional development for K-16 educators;
  ○ Speaking to inform parents, school committees, business groups, legislators, and the public about standards implementation and PARCC initiatives in Massachusetts;
  ○ Writing print or online articles for a general audience that present an educator’s perspective on standards and assessments.

3. What are the requirements for Educator Leader Fellows?
Massachusetts PARCC Educator Leader Fellows must commit to approximately the equivalent of 10 days of work on the project per year. The Departments of Elementary and Secondary Education and Higher Education will organize regional professional development on standards-based curriculum and instruction, released PARCC assessment items and practice tests and other topics in the fall of 2015 and 2016. Each PARCC Fellow must lead at least two of these professional development sessions annually.

The anticipated calendar of events is below. Dates are subject to change.

2014-2015
• October 1, 2014: District decisions on administering PARCC or MCAS in spring 2015 due
October 8, 2014: **required** full-day meeting in Shrewsbury, MA for PARCC Fellows to meet as a group and learn about/practice presentations on PARCC released items and practice tests

October 20-December 12, 2014: **required** two days for each Fellow leading regional professional development organized by DESE and DHE

January-March, 2015: **required** two additional presentations to audiences be determined by each PARCC Fellow (e.g., parents, business community, school committees, professional organizations)

March-June: Regional Community Meetings to discuss issues related to standards, PARCC, and MCAS; Fellows should plan to attend at least one of these regional meetings

March 11, 2015: **required** half-day meetings in Shrewsbury, MA

March and May: Pilot of PARCC Tests in self-selected districts. PARCC Fellows should participate in informing staff in their schools and districts about the assessments

**PARCC 2015 Testing Dates** (tentative)
- **Performance-Based Assessment**: March 16-April 10, 2015 for computer-based testing; March 23-April 3 for paper-based testing
- **End-of-Year**: May 4-29, 2015 for computer-based testing; May 11-22 for paper-based testing

June 10, 2015: **required** half-day meeting in Shrewsbury, MA

July 2015: **required** meeting of PARCC Educator Leaders from all PARCC states, probably in Chicago

Additional outreach activities to be determined by each Fellow, such as writing articles, hosting webinars, maintaining blogs, serving on PARCC item review teams, participating in press interviews

2015-2016
- The requirements will be similar to those of 2014-2015, with a possible 3-day meeting out of state in July 2015 attended by representatives of all PARCC states
- The Boards of Elementary and Secondary Education and Higher Education will vote on the adoption of PARCC in fall 2015.

4. Who will cover the costs of participation on the Massachusetts Educator Leader Fellow Team?
The Department of Elementary and Secondary Education will provide P–12 Fellows:

- **An honorarium**: $3,000 per year, dependent on the completion of outreach work in Massachusetts, which they will have negotiated with ESE. This covers Fellows’ time for preparing materials and making presentations, and travel costs for in-state planning meetings and the professional development activities that they conduct. Additional funds are available on request by superintendents or charter school leaders to support substitute teachers to allow the PARCC Fellows to complete their work.
- **Professional Development Points (PDPs)**: 60 PDPs per year, also dependent on the completion of outreach work.

5. What is the process for questions for application?
By **September 22, 2014**, please email a completed application form, résumé, and statement of interest to **PARCCFellows@doe.mass.edu** and mail the signed originals of the first two pages of the application form to:

Lisa Keenan
Massachusetts Department of Elementary and Secondary Education
75 Pleasant Street
Malden, MA 02148

THANK YOU!