



# Massachusetts Department of Elementary and Secondary Education

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June 23, 2009

Patricia Grenier, Superintendent of Schools  
Barnstable Public Schools, Barnstable Horace Mann Charter School,  
Marstons Mills Horace Mann Charter School  
230 South Street  
Hyannis, MA 02601

Re: Mid-cycle Report

Dear Superintendent Grenier:

Enclosed is the Department of Elementary and Secondary Education's Mid-cycle Report based on the Mid-cycle Review conducted in your district on May 28 & 29, 2009. In this Mid-cycle Review the Department monitored selected special education criteria to determine your district's compliance with special education laws and regulations. The review consisted of staff interviews, review of student records, examination of documentation, and/or classroom observation.

We are pleased to tell you that the Department has found your district to be in compliance with all of the criteria monitored in your district during the Mid-cycle Review. The findings of the Department are included in the enclosed report. You and your entire staff are to be congratulated for your success in implementing the requirements included in these criteria.

The Department will notify you of your district's next regularly scheduled Coordinated Program Review (CPR) several months before it is to occur. At this time we anticipate that this CPR will occur sometime during the 2011-2012 School Year unless the Department determines that there is some reason to schedule this visit earlier.

Your staff's cooperation throughout this Mid-cycle Review is appreciated. If you have questions about this letter or the enclosed report, please contact Lynn A. Summerill at 781-338-3761.

Sincerely,

Lynn A. Summerill, Mid-cycle Review Chairperson  
Program Quality Assurance Services

Darlene A. Lynch, Director  
Program Quality Assurance Services

c: Mitchell D. Chester, Ed.D., Commissioner of Elementary and Secondary Education  
Ralph Cahoon, Barnstable, School Committee Chairman  
Janelle D'Aprix, Marstons Mills Horace Mann Charter School, Board of Trustees Chairperson  
Lisa Miller, Barnstable Horace Mann Charter School, Board of Trustees Chairperson  
Jane Jazard, Local Program Review Coordinator

Encs: Mid-cycle Report

**MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
MID-CYCLE REPORT**

**BARNSTABLE PUBLIC SCHOOLS  
BARNSTABLE HORACE MANN CHARTER SCHOOL  
MARSTONS MILLS HORACE MANN CHARTER SCHOOL**

Dates of the Mid-cycle Review Onsite: May 28 & May 29, 2009  
Date of this Report: June 23, 2009

**Core Special Education Criteria Cited in CPR Report and Monitored in this Mid-cycle Review  
(These criteria are marked with a triple asterisk (\*\*\*) in the Mid-cycle Review Information Package and in the School District Information Package for Special Education.)**

*Current special education criteria available by scrolling down to the special education instrument at <http://www.doe.mass.edu/pqa/review/cpr/default.html>*

<b>Criterion</b>	<b>Criterion Implemented</b> ✓	<b>Criterion Partially Implemented (PI) or Not Implemented (NI)</b>	<b>Method(s) of Investigation</b>	<b>Basis of Determination about Criterion</b>	<b><i>If Partially Implemented or Not Implemented:</i> (a) Required Corrective Action and Timelines for Implementation</b>	<b>(b) Progress Report Due Date(s) and Required Elements</b>
<b>***SE 15</b> Outreach by the School District	✓		Documentation & Interviews	The district and charter schools send out Child Find mailings annually		

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(Child Find)				and conduct outreach to community agencies and private/parochial schools.		
<p><b>***SE 24</b> Notice to parent regarding proposal or refusal to initiate or change the identification, evaluation, or educational placement of the child or the provision of FAPE</p>	✓		Student Records & Interviews	<p>Both charter schools and the district are using N1 and N2 notices appropriately.</p> <p>At the Barnstable Horace Mann Charter School, parents are no longer required to seek outside evaluations prior to the charter school conducting a special education evaluation. In addition, students are no longer required to go through the Instructional Support Intervention Process (ISIP) before a special</p>		

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				education evaluation is proposed or refused; upon parental request the school moves forward with the evaluation simultaneously with the ISIP.		
***SE 25 Parental consent	✓		Student Records & Interviews	Evaluations are conducted after receiving parental consent. Consent was also provided on all IEPs and placement pages for the district and both charter schools.		
***SE 26 Parent participation in meetings	✓		Student Records & Interviews	Team meeting invitations are routinely sent out with attendance sheets and parents attend either in person or via phone. The district and charter schools document the		

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				multiple attempts used to invite parents to Team meetings.		
***SE 27 Content of Team meeting notice to parents	✓		Student Records & Interviews	The district and charter schools consistently send Team meeting invitations to parents, which include the required content.		
***SE 32 Parent advisory council for special education	✓		Documentation & Interviews	The parent advisory council (PAC) meets regularly with school officials. The PAC conducted a parent survey and submitted the results and recommendations to the district administration. The PAC has approved by-laws that ensure PAC membership is open to all members of the public.		

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<b>***SE 34</b> Continuum of alternative services and placements	✓		Documentation, Student Records & Interviews	The district provides vocational opportunities to special education students at the high school.  Behavioral interventions at the middle and high school are provided to students as appropriate.		
<b>***SE 37</b> Procedures for approved and unapproved out-of-district placements	✓		Student Records & Interviews	Student records contained comprehensive monitoring plans for students placed out-of-district.		
<b>***SE 46</b> Procedures for suspension of students with disabilities	✓		Documentation	The district and charter schools have appropriate discipline policies and procedures for students with disabilities and		

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when suspensions exceed 10 consecutive school days				students with Section 504 Accommodation Plans.		
***SE 52A Registration of educational interpreters	✓		Interviews	There are no students who presently require interpreters; however, the district is aware of the requirement that interpreters must be registered with the Massachusetts Commission for the Deaf and Hard of Hearing.		
***SE 55 Special education facilities and classrooms	✓		Documentation & Observations	The district corrected all facility issues at Centerville Elementary School, Hyannis East Elementary School, the middle school and the high school.		

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				Hyannis West Elementary School continues to have four classes in one wing, but the district reports that students have frequent opportunities to integrate into the life of the school. At the time of the Mid-cycle Review, the district was in the process of closing schools and reorganizing classrooms. District administrators are aware of the requirements regarding special education facilities and classrooms.		