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| **MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION**  **Program Quality Assurance Services** |

##### COORDINATED PROGRAM REVIEW

## CORRECTIVE ACTION PLAN

Charter School or District: Argosy Collegiate Charter School (District)

CPR Onsite Year: 2016-2017

Program Area: Special Education

All corrective action must be fully implemented and all noncompliance corrected as soon as possible and no later than one year from the issuance of the Coordinated Program Review Final Report dated 02/16/2017.

**Mandatory One-Year Compliance Date:** **02/16/2018**

**Summary of Required Corrective Action Plans in this Report**

| **Criterion** | **Criterion Title** | **CPR Rating** |
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| CR 25 | Institutional self-evaluation | Not Implemented |
| ELE 5 | Program Placement and Structure | Partially Implemented |

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| COORDINATED PROGRAM REVIEW  **CORRECTIVE ACTION PLAN** |

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| **Criterion & Topic:**  CR 25 Institutional self-evaluation | | **CPR Rating:**  Not Implemented |
| **Department CPR Findings:**  Document review indicates that the charter school has not conducted an annual program evaluation to ensure that all students, regardless of race, color, sex, gender identity, religion, national origin, limited English proficiency, sexual orientation, disability, or housing status, have equal access to all programs, extracurricular activities, or athletics. | | |
| **Description of Corrective Action:**  Argosy Collegiate Charter School will annually review its program offerings including:  - Algebra classes (Advanced 8th grade math courses)  - Extracurricular offerings (Clubs)  - Athletics (Boys and Girls Basketball)  These programs will be reviewed to ensure that all students have equal access regardless of race, color, sex, gender identify, religion, national origin, LEP, sexual orientation, disability, or housing status. This monitoring will be completed by examining rosters for the above named programs, and ensuring equal participation among all sub groups. | | |
| **Title/Role(s) of Responsible Persons:**  Sunil Jagannath - Director of Student Support | | **Expected Date of Completion:**  06/30/2017 |
| **Evidence of Completion of the Corrective Action:**  - Evidence of completed action plan includes:  o Meeting sign-in sheet  o Meeting notes  o Summary of participation in programs | | |
| **Description of Internal Monitoring Procedures:**  - Continued prevention of non-compliance will be attained by annual evaluation at the conclusion of each school year with monitoring of program offerings for equal access. This will be extremely important in the case of ACCS as the school continues to expand through grade 12 and high school program offerings also continue to expand. | | |
| CORRECTIVE ACTION PLAN APPROVAL SECTION | | |
| **Criterion:**  CR 25 Institutional self-evaluation | **Corrective Action Plan Status:** Approved  **Status Date:** 03/28/2017  **Correction Status:** Not Corrected | |
| **Basis for Decision:** | | |
| **Department Order of Corrective Action:** | | |
| **Required Elements of Progress Report(s):**  Submit a report summarizing the review of all program offerings to determine whether all students have equal access to all programs. Indicate what programs were specifically identified for review, the data sources for analysis, and the results of the analysis. Supporting evidence should include signed attendance sheet and meeting notes. If any areas were found to be not in compliance, describe the actions to be implemented to resolve the lack of access. Submit the report by June 30, 2017. | | |
| **Progress Report Due Date(s):**  06/30/2017 | | |

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| COORDINATED PROGRAM REVIEW  **CORRECTIVE ACTION PLAN** |

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| **Criterion & Topic:**  ELE 5 Program Placement and Structure | | | **CPR Rating:**  Partially Implemented |
| **Department CPR Findings:**  Document review indicates that the charter school does not have an ESL curriculum. Although the charter school wants to proceed with the task of developing an ESL curriculum, there was no indication showing that there was a plan in place for this task at the time of the onsite visit. Information submitted with Castañeda's Three Pronged Test also reveals that the charter school utilizes the time dedicated for ESL instruction to provide English learners (ELs) with ELA and Math support instead of ESL instruction that targets to promote and support the rapid and effective acquisition of English language proficiency by ELs.  After an evaluation of the information submitted with the documentation and a review of 2016 ACCESS for ELLs scores, the Department concludes that the charter school's ELE program is not effective in developing English learners' English language skills and requires appropriate program adjustment to improve the outcomes of the service delivery. | | | |
| **Description of Corrective Action:**  ACCS is developing its ESL curriculum to focus on L2 - L5. Curriculum is actively being developed to promote and support the rapid and effective acquisition of English language proficiency by ELs. This curriculum will be delivered through support block time as supplemental instructional time in addition to core academic class time. | | | |
| **Title/Role(s) of Responsible Persons:**  Sunil Jagannath - Director of Student Support | | **Expected Date of Completion:**  06/30/2017 | |
| **Evidence of Completion of the Corrective Action:**  Completed ESL curriculum for WIDA Levels 2 through Levels 5. | | | |
| **Description of Internal Monitoring Procedures:**  Curriculum will be continued to be monitored annually to ensure materials are free from any biases. Collaboration between Directors of Curriculum and Instruction, Student Support, and ESL teaching staff will ensure that curriculum materials are of high quality. | | | |
| CORRECTIVE ACTION PLAN APPROVAL SECTION | | | |
| **Criterion:**  ELE 5 Program Placement and Structure | **Corrective Action Plan Status:** Approved  **Status Date:** 03/31/2017  **Correction Status:** Not Corrected | | |
| **Basis for Decision:** | | | |
| **Department Order of Corrective Action:** | | | |
| **Required Elements of Progress Report(s):**  By April 25, 2017, submit information on the ESL Curriculum Team members, team meeting agendas and attendance sheets.  By June 30, 2017, submit a copy of the ESL curriculum or progress towards completion. | | | |
| **Progress Report Due Date(s):**  05/12/2017  06/30/2017 | | | |