DO NOT SAY: Let's get started! We have only 30 minutes for each of these IEP meetings and we've already lost 5 minutes getting coffee. We'll have parents stacked up and down the halls if we fall behind schedule.

DO NOT SAY: No, we didn't indicate occupational therapy as a related service. We have only one OT in the entire district and he's booked solid. Maybe next year— or if an OT student moves away.
Brown, Bob's teachers aren't here. They are too tired from yesterday's meetings and we rotate teachers through these meetings anyway. It's not their day to participate in IEP meetings.

DO NOT SAY: No, I don't recommend that Kim attend the IEP meeting. She's only twelve years old.
DO NOT SAY: No I don’t recommend that Jill attend this IEP meeting. At 17 years of age, she’s too busy with her friends and school activities to be interested in such a meeting.

DO NOT SAY: Well, the general education curriculum is for most kids but not for special education students. It’s best to provide these students with an alternative curriculum that’s easier and that the special education teacher is trained in.
DO NOT SAY: Well, since we've established what Kim's disability is— that automatically means she'll be in Mr. Peter's room at least three hours each day. See, scheduling isn't so difficult once you get the hang of it.

DO NOT SAY: Welcome Mr. and Mrs. Jones. This won't take much time. We have already written the IEP - all you have to do is sign it.
DO NOT SAY: Thank you for suggesting these modifications for Paul's instruction. We can implement them in his special education classes, but it's really too much to expect his general education teachers to accommodate his needs in their classes.

DO NOT SAY: I can't say for certain that we can provide that service. It's a big commitment. I'll have to check with the Special Education Director and get back to you.