

Technical Assistance Session for Title I Directors

Comparability

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Workshop Outline

- **Fiscal Requirements**
- **Comparability Statute**
- **Comparability Basics**
- **Comparability Report Completion**
 - **Form A**
 - **Form B**
 - **Form C**
 - **Form D**
- **Questions**

Fiscal Requirements Title I, Part A

- **Maintenance of Effort = District level**
- **Comparability = School level**
- **Supplement not Supplant = Students**

Comparability (Sec 1120A(c))

A district may receive Title I funds only if it uses state and local funds to provide services in Title I schools that, taken as a whole, are at least comparable to the services provided in non-Title I schools.

If all schools in a district are Title I schools, a district must use state and local funds to provide services that, taken as a whole, are substantially comparable in each school.

Comparability Basics

- **Annual Requirement**

- **Policy and Procedure**
 - **Office responsible for making comparability calculations**
 - **Measures and process used to determine comparability**
 - **Timeline for demonstrating comparability and when adjustments are made if schools not comparable**
 - **In writing**

- **Written Assurance**
 - **District-wide salary schedule;**
 - **Policy to ensure equivalence among schools in teachers, administrators, and other staff; and**
 - **Policy to ensure equivalence among schools in provision of curriculum materials and instructional supplies.**

- **Comparability Demonstration**

- **Form A**
- **Form B**
- **Form C**
- **Form D**

Comparability Report Completion

- **Exempt from comparability**
 - **School district with only one school such as a charter school, regional school, or regional vocational-technical school**
- **Remaining School districts – Must complete comparability report**
 - **School district with one school per grade span does not need to demonstrate comparability. Must complete Form A**
 - **Form A – Summary: Must account for total number of schools in school district**
 - **Form B – Detailed Title I School Data**
 - **Form C – Detailed Non-Title I (Comparison) School Data**
 - **Form D - Staff Data By Individual School**

FORM A: - SUMMARY SHEET

- **Every District operating a Title 1 program must complete Form A. “District” also pertains to Regional Schools, Charter Schools, and Regional Vocational-Technical Schools**

FORM B: - DETAILED TITLE I SCHOOL DATA

All Districts with Title 1 programs will complete this form unless the following circumstances exist:

- a. Only one school in district.
- b. Only one school in the grade span in which Title I services are being provided.

For a. and b., there is no basis for comparison.

The number of Form B's that a District will use will depend on the following:

- a. A separate Form B must be completed for each separate grade span in which Title 1 services are being provided (i.e., A, B, C, X) if that grade span (1) includes both Title I and non-Title I schools or (2) includes two or more Title I schools and no non-Title I schools.
- b. A separate Form B must be completed for each group of smaller and of larger schools (when the grade span split option has been chosen) that meets either of the conditions of "a" above for a grade span

FORM C: - DETAILED NON-TITLE I SCHOOL DATA

For each Form B completed listing the Title I schools for a particular grade span (or for larger or smaller groupings within a grade span if the grade span split option has been chosen) a corresponding Form C listing all non-Title I schools within the same grade span must also be completed for a comparison to be made. The averages for all non-project schools should be determined and shown in the appropriate boxes at the bottom of Form C as well as entered in the applicable boxes at the bottom of Form B.

Please note that Form B lists only Title I schools (those receiving Title I funds), not all Title I eligible schools.

Where more than one Form C is needed for any grade span or size split in order to list all of non-Title I schools, the averages for all such non-Title I schools in a particular grouping should only be filled in on the final Form C.

FORM D: - STAFF DATA BY INDIVIDUAL SCHOOL

Copies of Form D must be completed for every school, Title I or non-Title I, listed on either Form B or Form C. The total in Column 3 of Form D should be transferred to Column 4 on either the Form B or Form C Form listing that school.