**Sample Stakeholder Engagement Worksheet**

Notes:

* All schools engaging in turnaround could benefit from considering these areas with stakeholders, but only underperforming schools under [M.G.L. Ch 69, Section 1J](https://malegislature.gov/Laws/GeneralLaws/PartI/TitleXII/Chapter69/Section1J) are advised to consider each.
* In addition to the worksheet provided here, attach the dated and signed final recommendations of the stakeholder group.

**District:**

**School:**

**Date:**

|  | **Recommendation Made?** | |
| --- | --- | --- |
| **Key Areas of Turnaround Plan** | **Yes** | **No** |
| **Authorities necessary to promote rapid movement**  (1) Expand, alter, or replace the curriculum  (2) Reallocate existing budget  (3) Provide additional district funds (up to per-pupil)  (4) Differentiate compensation of school staff (bargained with union)  (5) Expand school day and/or year  (6) Add pre-K and full-day kindergarten  (7)Require all staff to re-apply for employment  (8)Limit, suspend, or change collective bargaining agreements (as long as reduced pay is commensurate with reduced hours)  (9) Limit, suspend or change 1 or more school district policy or practice related to the school  (10) Include job-embedded professional development with teacher input and feedback  (11) Increase teacher planning time and collaboration focused on improving student instruction  (12) Plan professional development for administrators that includes leadership skills and distributed leadership  (13) Provide for a continuum of high-expertise teachers by aligning hiring, induction, evaluation, professional development, advancement, culture, and organizational structure  (14) Search for and study best practices  (15) Address mobility and transiency  (16) Add components based on reasons for underperformance and  recommendations of stakeholder group  (17) Address achievement gaps (ELL, students with disabilities, low-income)  (18) Alternative ELL programs (“not withstanding chapter 71A”)  (19) Financial plan for the school  (20) Address social service and health needs (“ready to learn”)  (21) Improve or expand child welfare services and law enforcement (“safe and secure learning environment”)  (22) Improve workforce development services (“meaningful employment skills and opportunities”) |  |  |
| **Suggested measurable annual goals that address:**  g) MCAS  h) Progress in areas of academic underperformance  i) Progress among subgroups  j) Reduction of achievement gaps  k) Student promotion, graduation, and dropout rates  l) Student attendance, dismissal, and exclusion rates  m) College readiness  n) Developmentally appropriate child assessments (preK-3)  o) Acquisition of 21st Century Skills  p) Student safety and discipline  q) Parent and family engagement  r) Building a culture of academic success among students  s) Building a culture of student support among school faculty and staff |  |  |

List of Involved Stakeholders and Affiliation:

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