INSTRUCTIONS

Programs are required to utilize the SAYO tools to assess how participation in 21st Century Community Learning Centers (CCLC) programs supports students’ academic and social emotional learning experiences. The SAYO is designed to measure the effect of the instruction and support provided to students enrolled through use of the SAYO-T completed by the school day teachers of the students served by the program, SAYO-S completed by the program staff, and SAYO-Y completed by the student participants. The SAYO is a research based program outcome evaluation tool developed by the Department of Elementary and Secondary Education and the National Institute on Out-of-School Time.

SAYO Youth (SAYO-Y) Survey Description

The SAYO-Y measures youth’s experiences in the 21st CCLC program, youth’s sense of competence, and youth’s future aspirations. The SAYO-Y is designed to supplement areas measured by the SAYO-S, and SAYO-T surveys are an opportunity to hear directly from youth and learn more about their experiences, attitudes, perceptions, and beliefs.

Assessment of Program Practices (APT) Description

The APT is a research-based field-tested observation tool that includes those program practices that research suggests are related to the outcomes measured by the SAYO. The goal of the APT is to assess the extent to which 21st CCLC programs are implementing practices congruent with their desired SAYO outcomes. The APT is intended to be a tool that assists with continuous program improvement and with identifying areas for professional development.

All sites are required to:

- Implement the SAYO-T, S and Y
- Sample a minimum of 50 students engaged in 21st CCLC grant-funded activities pre/post. For OST: if a site serves less than 50 students then it must sample everyone enrolled in the program.
- Implement the Assessment of Program Practices Observation Tool (APT Q & O).

ELT Sites ONLY - SAYO-T & S:

- SAYO-T
  - completed by the classroom teacher
  - Outcome areas: Learning Skills, Engagement, Initiative, Relationships with Peers [(Note: New social emotional learning (SEL) outcomes may replace some of these)]

- SAYO-S
  - Completed by the educator during the 21st CCLC-ELT grant-funded activities
  - Outcome areas: Engagement, Initiative, Relationships with Adults, Relationships with Peers [Note: New social emotional learning (SEL) outcomes may replace some of these]

ELT grantees should e-mail this page as part of their application.

ELT Sites Only (Please Check)

_____ I have read and understand the above requirements for implementing the SAYO and APT tools.

(OST SITES: SEE NEXT PAGE)
<table>
<thead>
<tr>
<th>District/Program</th>
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<tbody>
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<td>Site(s)</td>
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OST grantees should e-mail this page as part of their application.

If the outcome selection will vary across sites please complete a separate form for each of those sites. Sites that have the same outcomes may be included on one form.

**SURVEY TOOL (SAYO-T)**

From the list below, select one primary and one secondary (optional) area from the Academic Focus section (B). Homework/Academic Support (A) is a required outcome if you plan to provide Homework/Academic Support. Select the focus that best match the expected results of the proposed activities. The district and school curricular priorities, school improvement plan, and student level data/need should guide the academic focus selected.

**A. Homework/Academic Support (Must select if provided)**

- Homework/Academic Support (must be a structured homework or academic support program)

**B. Academic Focus (Select Primary Focus).**

**Primary Focus (required Select 1)**

- Mathematics (Includes: Communication, Reasoning & Problem-Solving) [may also include Science/STEM]
- English Language Arts (Includes Reading, Verbal Communication, and Written Communication) [may also include Social Science]

**Secondary Focus (optional select 1)**

- Mathematics (Includes: Communication, Reasoning & Problem-Solving) [may also include Science/STEM]
- English Language Arts (Includes Reading, Verbal Communication, and Written Communication) [may also include Social Science]

**Note:** Due to piloting new social emotional learning (SEL) outcomes during the summer of 2016 SAYO-T intermediary and SAYO-S outcome selection will occur in the Fall after the new outcomes have been tested.