# “MCAS 2.0” Test Administration Workgroup

<table>
<thead>
<tr>
<th>Date of Meeting:</th>
<th>January 29, 2016</th>
<th>Start Time:</th>
<th>2:00 p.m.</th>
<th>Type/Purpose of Meeting:</th>
<th>Planning session</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESE Facilitators:</td>
<td>Michol Stapel, Jodie Zalk</td>
<td>ESE Note-taker:</td>
<td>Matt Deninger</td>
<td>Location:</td>
<td>Department of Elementary and Secondary Education</td>
</tr>
<tr>
<td>Other ESE Staff in Attendance:</td>
<td>Bob Lee, Bob McGregor</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Participants and Roles:**
Valerie Annear, Melissa Eakins-Ryan, Amanda Gorham, Jessica Greenfield, Rocco Grover-Silvestri, Kerry Hutchins, Michelle Kane, Denise Matuszczak, Josh Murphy, Tracy Oliveira, Charles Pouliot, Kristyn Sullivan, Brittany Vetter, Linda Weber, Lisa White, Sharon Wolder

**Desired Outcomes** - By the end of the meeting, we will have:
- Recommendations on testing time and scheduling, or rationales for differing opinions

## HIGHLIGHTS FROM THE MEETING

### Discussion on testing and reporting windows
- When should testing and reporting occur?
  - When should testing occur beginning in spring 2017?
  - When do results need to be reported by?
  - Do decisions change by grade span?

### Discussion on session length
- How long should each session take?
  - Should there be a maximum allotted time (with extended time for English language learners and students with disabilities)?
- How many sessions should there be?
  - Should there be fewer, longer sessions, or more but shorter sessions?
  - Should there be a standalone field test?

### Discussion on phasing in computer-based testing
- Should we phase in grades or subjects over time?
- What are targets for 2017?
- What are targets for 2018?