# **FY2025 Massachusetts 21st Century Community Learning Centers - Supporting Additional Learning Time Grant (SALT) for new sites Grant (Fund Code 647)**

Addendum D –Documentation of Organizational Capacity and School Partnerships

To be completed by non- public school district applicants

|  |  |
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| **Organization Name:** |  |

Organizations other than a school district, city, or town **MUST**

* Must implement this grant in full partnership with an eligible school and/or school district and demonstrate that the grant was developed and will be carried out in active collaboration with the schools that the participants attend.
* Identify someone from the partnering school that will serve as an educational liaison.
* Demonstrate experience managing similar amounts of funding as well as the fiscal capacity to manage and oversee the implementation of this federally funded grant.
* Must demonstrate capacity to obtain and submit all required data.

**Please attach the following to the application**:

* The organization’s fiscal polices and procedures including process for cash management and procurement.
* The organization’s most recent annual audit (note a current tax return is not sufficient).
* A required letter of support from the superintendent and/or principal that includes an assurance of access to required student data including student [SASIDs](https://www.doe.mass.edu/infoservices/data/sims/sasid/).
* A separate data sharing agreement signed by the superintendent of schools may be substituted for the letter of support.

**Please respond to the following questions:**

1. Describe experience administering similar amounts of funding through state, federal funding, and/or other public/private grants**.**
2. Describe the plan for ongoing communication and collaboration with the partner school(s).
3. Applicants operating licensed programming funded by the Department of Early Education and Care (EEC) please indicate if you receive EEC vouchers and/or contracts. If not applicable, indicate NA.
4. If applicable, please indicate the program’s current Quality Rating and Improvement System (QRIS) rating, briefly describe the program’s Continuous Quality Improvement Plan (CQIP), and how this grant will support implementation of the CQIP. If not applicable, indicate NA.