1. Use the TEXTJOIN function to create a comma delimited list.
	1. Click on a convenient empty cell. In this example it’s R2.



* 1. Type in =TEXTJOIN(“,”, TRUE,B2:B27)
		1. Note the space between the second comma and TRUE
		2. All the IDs are in the cells from B2 to B27. You can type in the range as shown or select.
	2. Hit Enter and you will see the ID numbers listed with commas between.
1. Display only these students in LACES
	1. From the STUDENT area in LACES
		1. Close any searches
		2. Click “+ADD SEARCH”
		3. In the dialogue box start typing STUDENT



* + 1. Click “Student ID”
		2. From the “Select a Field” dropdown, select “In the list”



* 1. Return to the Excel file and select the cell that you used the TEXTJOIN function to create your list
		1. Copy just that one cell, R2 in the example
		2. Then paste into the search field and click “APPLY.”



This will return the set of records with the selected IDs, in this case 26.

