# Proposed Amendments to Regulations on Student Records (Definitions), 603 CMR 23.02

**For consideration and initial action by the Board of Elementary and Secondary Education: October 28, 2025**

**Period of public comment: through December 5, 2025**

**Final action by the Board of Elementary and Secondary Education anticipated: January 27, 2026**

The proposed amendments relate to the definition of “transcript” in the Regulations on Student Records. In accordance with the Administrative Procedure Act, M.G.L. c. 30A, § 3, the Board of Elementary and Secondary Education invites written comments on the proposed amendments to these regulations. Following the period of public comment, the Board is expected to vote on the regulations in final form at its regular meeting in January 2026.

The proposed amendments to the regulations are indicated below by underscore (new language) and ~~strikethrough~~ (deleted language).The full current text of 603 CMR 23.02 is available on the Department of Elementary and Secondary Education website at <http://www.doe.mass.edu/lawsregs/603cmr23.html>.

**603 CMR 23.00, Student Records**

**23.02: Definition of Terms**

**The transcript** shall contain administrative records that constitute the minimum data necessary to reflect the student's educational progress and to operate the educational system. These data shall be limited to the name, address, and phone number of the student; ~~his/ her~~ the student’s birthdate; name, address, and phone number of the parent or guardian; course titles, grades (or the equivalent when grades are not applicable), course credit, grade level completed, and the year completed~~,~~; the highest performance level achieved on all high school MCAS tests ~~required for the competency determination~~; and, when applicable, any seal or award endorsed by the Department of Elementary and Secondary Education.