# Chapter 74 Partnership Program

# Statements of Assurances and Signature Block

General Assurances

* We attest that the information presented in this application is factual and that the undersigned school districts will implement an approved Chapter 74 Partnership Program in accordance with applicable state and federal laws, regulations, and guidelines, including but not limited to the following:
* Massachusetts General Law Chapter 74
* Massachusetts Vocational Technical Education Regulations 603 CMR 4.00
* Federal Guidelines for Eliminating Discrimination and Denial of Services on the Basis of Race, Color, National Origin, Sex and Handicap in Vocational Education Programs (34 CFR, Part 100, Appendix B)
* We further attest that Program partners’ financial resources will enable the program to meet current industry and Occupational Safety and Health Administration (OSHA) regulations with respect to facilities, safety, equipment and supplies.

Cooperative Education

* We attest that cooperative education offered under the auspices of this program will:
* be supervised by a person holding a Vocational Technical Cooperative Education Coordinator license or Vocational Technical Teacher license in the cooperative education program area;
* enroll only those students who are enrolled in an approved vocational technical education program and who have demonstrated the acquisition of the knowledge and skills in the applicable Vocational Technical Education Framework and the Massachusetts Curriculum Frameworks associated with at least one and one half years of full time study in the vocational technical cooperative education program area, and in no case enroll students earlier than midway through the junior year;
* be offered only during time not scheduled for academic classes during the school year, and may include summer programs;
* provide students the opportunity to acquire knowledge and develop skills not acquirable in a school-based setting but acquirable in a work-based setting;
* provide competency-based assessments;
* provide students with continuous supervision by the employer;
* provide students with vocational technical credit;
* provide a written agreement between the school, employer, student and parent/guardian delineating the conditions of the employment including, but not limited to, hours, wages and time-off. The agreement shall include the skills to be acquired by the student. The employer shall agree to meet all applicable requirements of state and federal labor laws and regulations including, but not limited to, those addressing worker compensation insurance, equal employment opportunity and occupational safety and health;
* provide a safety and health orientation specific to the site for all employee-students; and
* provide sufficient supervisory visit time between the student, employer and the school's cooperative education coordinator or appropriate vocational technical teacher. Supervision shall be coordinated to allow for the joint participation by all parties including the vocational technical teacher. The school's cooperative education coordinator or vocational technical teacher shall conduct regular supervisory activities at the work site to ensure that the agreement is being followed and to update the student's competency attainment file.

**OR**

* We attest that cooperative education will not be offered under the auspices of this program.

Off-Campus Construction and Maintenance Projects

* We attest that partner school districts will conduct all vocational technical offsite construction and/or maintenance projects in accordance with the following stipulations:
* The school district must ensure that a licensed teacher in the applicable Chapter 74-approved vocational technical education program will provide continuous supervision on the project.
* The school district must ensure that it has adequate liability coverage and that participating students are covered by insurance coverage (either directly or through other acceptable alternatives such as municipal self-insurance) for: medical benefits, loss of life, dismemberment or loss of sight, liability coverage for bodily injury, assumption by the school district of the cost of any deductible.
* The school district must ensure that students/parents/guardians are not required to waive their legal rights as a condition of participation.
* The school district must ensure that only students who have demonstrated the acquisition of knowledge and skills associated with at least one and one half school years in the applicable program participate and that in no case will the district allow students to participate without having been in the program for at least one school year.

**OR**

* We attest that vocational technical offsite construction and/or maintenance projects will not be conducted under the auspices of this program.

| School District Name | Superintendent Name | Superintendent Signature | Date |
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