Capture local needs using the **Worksheet** below, in consultation and engagement with **Stakeholders**. For more, refer to the **Guide**.

| **Identified Needs**  There may be multiple needs in a part. | **Data Used**  to identify the need | **Stakeholders**  who were/will be consulted | **Potential Root Causes**  (see Resources in the Guide) | **Priority?**  Y/N |
| --- | --- | --- | --- | --- |
| Part I: How are all students performing on the **Perkins Core Indicators**? What improvements can be made to ensure support for **all students**? | | | | |
|  |  |  |  |  |
| Part II: How well are programs aligned with state, regional, and local **workforce and career needs**? What programming changes would lead to **closer alignment**? | | | | |
|  |  |  |  |  |
| Part III: Are programs of sufficient **Size, Scope and Quality** to meet all students’ needs? How can we do better? | | | | |
|  |  |  |  |  |

| **Identified Needs**  There may be multiple needs in a part. | **Data Used**  to identify the need | **Stakeholders**  who were/will be consulted | **Potential Root Causes**  (see Resources in the Guide) | **Priority?**  (Y/N) |
| --- | --- | --- | --- | --- |
| Part IV: Are there developed pathways for all CTE students to progress from **secondary to postsecondary education**? | | | | |
|  |  |  |  |  |
| Part V: How can we improve **recruitment, retention, and training** of educational staff, including those in underrepresented groups? | | | | |
|  |  |  |  |  |
| Part VI: Do we ensure that all students have both **access** and **support** to ensure participation in CTE programs? | | | | |
|  |  |  |  |  |

**Review** Parts I-VI of the table above, noting **Needs** that may fit together or be combined. Prioritize needs that, if addressed over the next one to four years, would go the furthest in **improving students’ access** to CVTE programs that are **high quality,** preparing them to meet **workforce needs**. Mark the top **Priorities.**

List the **Prioritized Needs** in the column on the left, and note the **Root Cause(s)** where these are understood. Identify **Strategies/Activities** to address these in the short-term and/or long-term. Include **monitoring** plans and a vision for **success**. Identify an **Initiative Keyword or Short Title** for this work.

| **Prioritized Needs** | **Root Causes**  (may be multiple) | **Strategies/Activities**  (may be multiple) | **Short- or Long-term Strategy?** (S, L)\* | **What data will be used to monitor progress?** | **What constitutes success?** | **Initiative Keyword or Short Title** |
| --- | --- | --- | --- | --- | --- | --- |
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|  |  |  |  |  |  |  |

The **Perkins Application** calls for information on all **strategic initiatives**. \*short-term: 1 year; long term: 2-4 years